



325 Sheckler Road, Fallon, Nevada, 89406 (775) 423-7733 (775)423-7734 Fax

Churchill County Cemetery Board
325 Sheckler Road
Fallon, Nevada 89406
Contact: Cindy Wright, Administrative Assistant
(775) 423-7733
cwright@churchillcounty.org

******NOTICE OF PUBLIC MEETING******

PLACE OF MEETING: Churchill County Administration Complex, Suite 136, 155 N. Taylor Street Fallon, Nevada.

DATE & TIME: **January 19, 2017 at 1:30 PM**

TYPE OF MEETING: Regular Scheduled Cemetery Board Meeting

Notes:

- I. *These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as provided for by law, these meetings are open and public*
- II. *Action will be taken on all agenda items, unless otherwise noted.*
- III. *The agenda is a tentative schedule. The Cemetery Board may act upon agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.*
- IV. *The Cemetery Board may combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.*
- V. *In the interest of time, the Cemetery Board reserves the right to impose uniform time limits upon matters devoted to public comment.*
- VI. *Any statement made by a member to the Cemetery Board during the public meeting is absolutely privileged.*

Agenda

1. **Call to Order.**
2. **Public Comments:** Limited to no more than five minutes per person. No action may be taken upon a matter raised under this item unless the matter itself has been specifically included on an agenda as an action item.
3. **Verification of Posting of Agenda.**
4. **Consideration and possible action re:** Review and adoption of agenda as submitted or revised.
5. **Consideration and possible action re:** Review and adoption of minutes of December 15, 2016.
6. **Letters Received:** None
7. **New Business:**
 - a. * **Consideration and possible action re: Election of Officers**
 - b. * **Consideration and possible action re: 2017/2018 Budget – Capital Request Items**
8. **Old Business:**
 - a. **Consideration and possible action re: Cemetery Policy Changes.**
9. **Committee and Departmental Reports:**
 - a. **Directors Report**
 - b. **Staff Report**
10. **Consider Future Agenda Items.**
11. **Board Member Reports.**
12. **Set Cemetery Board meeting date and time.**
13. **Public Comment:** Limited to no more than five minutes per person. No action may be taken upon a matter raised under this item unless the matter itself has been specifically included on an agenda as an action item.
14. **Adjournment.**

15. Affidavit of Posting:

STATE OF NEVADA }
COUNTY OF CHURCHILL, } ss.

I, Cindy Wright, Administrative Assistant for Churchill County Parks and Recreation, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting on or before 11th day of January, 2017, between the hours of 11:00 am and 3:00 pm at the following locations in Churchill County, Nevada

1. Churchill County Cemetery Office
2. Churchill County Parks and Recreation Office
3. Churchill County Administration Building
4. The Churchill County Cemetery Website @www.churchillcounty/cemetery.org
5. The State of Nevada Website @<https://notice.nv.gov/>



On this 11th day of January, 2017, before me a Notary Public, personally appeared Cindy Wright, known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed my official seal.




_____ Notary Public

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations Nondiscrimination:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parent status, income derived from a public assistance program, political belief, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency {(775) 423-7733} or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by: (1) **Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C., 20250-9410; (2) **Fax:** (202)690-7442; or (3) **email:** program.intake@usda.gov.*

*** Procedures:**

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of Park and Recreation Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the, Parks and Recreation Department, 325 Sheckler Road, Fallon, NV 89406, 775-423-7733. During the meeting, there will be one copy available for public inspection. Additional copies are available by request from the Parks and Recreation department. You are entitled to one copy of the supporting materials free of charge.*