

## Minutes of the Meeting of the Churchill County Library Board

December 22, 2016

The Churchill County Library Board held a public meeting on Thursday, December 22, 2016 at the Churchill County Library Annex (Rear Entrance), 507 S. Maine Street, Fallon, Nevada, 89406. The meeting was scheduled to begin at 3:00 p.m.

### REGULAR AGENDA ITEMS

**Call to Order:** Chair Marilyn Hedges-Hiller called the meeting to order at 3:01 p.m.

**Public Comment:** None.

**Roll Call:** Present were Trustees Marilyn Hedges-Hiller, Jean Beatty, Rebecca Taylor, LeAnn Davis; and Library Director Carol Lloyd, and guest speaker Enrique Valdivia.

Absent: Trustee Denice Pindar, Churchill County Deputy District Attorney Joe Sanford, and County Commissioner Carl Erquiaga.

**Verification and Posting of Agenda:** Verified by Library Director Carol Lloyd.

**Review and adoption of agenda:** A motion to approve the agenda was made by LeAnn Davis. Motion seconded by Rebecca Taylor. All in favor.

**Review and adoption of the minutes:** A motion to approve the minutes of the Library Board meeting on December 22, 2016 was made by Rebecca Taylor. Motion seconded by Marilyn Hedges-Hiller. All in favor.

**Library Board of Trustees' Report:** None.

### Library Director's Report

Statistics: Patron Visits, Programs, and Program Attendance all showed increases. Six programs were listed with 22 volunteers providing 150 hours.

Information Technology Gateway Training Update: Students will register for Spring Classes through WNC, which gives them college credits. Carol is working with Vincennes University and the NAS Fallon to set up compressed certification classes.

Books for Babies: Program in partnership with Banner Churchill Community Hospital has launched. Expect to hand out approximately 50 gift bags per month. Project funded by Churchill Library Association.

EDGE: This Company helps determine local technology needs and will be able to recommend classes (with curriculums) for Churchill County Library.

Writer's Workshop: Laurel Topkin will teach classes January 10 – February 14, 2017 (Tuesdays), from 6:00 – 7:30 p.m. A flyer with descriptions was distributed and is available at the Library front desk.

Alan Kalt, County Comptroller: Scheduled for January meeting to discuss Budget including revenue and

expense stream.

Volunteer Appreciation Reception: Event will be Thursday, February 9, 2017 at 6:30 p.m.

50 Year Anniversary of Building: Event will be Saturday, March 11, 2017 from 12:00-2:00 p.m.

Enrique Valdivia, Technical Services Librarian presented a demonstration of the Churchill County Library website. Highlighted was the catalog, electronic resources including databases and downloadable ebooks and eaudios, and the front page including the banner.

**Set date and time of regular/special Library Board meetings:** The next regular meeting is scheduled for Thursday, January 26, 2017 at 3:00 pm. at the Churchill County Administration Building, 155 North Taylor Street, Room 102, Fallon, NV.

## **OLD BUSINESS**

### **Review and adoption of library marketing and publicity:**

Lahontan Valley News: Three articles were distributed.

1. November 30, 2016 - - *Support the Library:* Article on the Holiday Wreath and Centerpiece Extravaganza.
2. December 7, 2016 - - *Events to Attend this Season:* Article on Wreath & Centerpiece Extravaganza
3. December 14, 2016 - - *Director's Column:* featuring Did You Know? (your library has eBooks), ITGT, Family Programs, Storytime, and New and Noteworthy, and Rock and Roll Autobios.

Library Calendar of Events: January 2017.

## **NEW BUSINESS**

**Review and adoption of Monthly Budget Report:** A motion to accept the December 2016 budget was made by LeAnn Davis. Motion seconded by Marilyn Hedges-Hiller. All in favor.

**Review and Adoption of Library Gift Funds:** A motion to approve the November 2016 Library Gift Funds was made by Rebecca Taylor. Motion seconded by Marilyn Hedges-Hiller. All in favor.

**Public Comment:** None.

**Meeting Adjourned at 4:02 p.m.**

Respectfully Submitted,  
Jean Beatty, Secretary