

Minutes
of the Meeting of the
Churchill County Library Board
September 26, 2013

The Churchill County Library Board held a public meeting on September 26, 2013 beginning at 3:30 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada.

REGULAR AGENDA ITEMS

Call to Order

Chairman Zip Upham called the meeting to order at 3:30 p.m.

The certificate of posting was noted.

Roll Call

Present were Trustees Zip Upham, Kim Farnham, Ann Fraser, and Dottie Brown. Also present were Adult Services Librarian Diane Wargo, Wade Carner from the District Attorney's office, Foundation members Mary Louise Erb and Linda Miller, and County Commissioner Bus Scharmann.

Absent: Trustee Rebecca Taylor, Library Director Carol Lloyd.

Review and adoption of agenda

A motion was made by Dottie Brown to approve the agenda. Second: Kim Farnham. All in favor.

Review and adoption of the minutes

A motion was made by Dottie Brown to approve the minutes of the Library Board meeting on August 22, 2013. Second: Kim Farnham. All in favor. A second motion was made by Dottie Brown to approve the minutes of the special Library Board meeting on September 5, 2013. Second: Ann Rapp. All in favor.

Review and adoption of library building fund and gift fund

A motion was made by Dottie Brown to approve the Library Building Fund and Gift Fund reports as presented. Second: Kim Farnham. All in favor.

Library Board of Trustees' Report

Ann Rapp asked about contributing to the going-away gift for Joyce Betts. If anyone wants to contribute, they can talk to Diane Wargo.

Library Director's Report

Christine Boyles was hired as the new Children's Librarian. She starts on October 14. Carol Lloyd will return from vacation on October 2.

Set date and time of regular/special Library Board meetings

The next regular meeting is scheduled for Thursday, October 24, 2013 at 3:15 pm at the Library Annex at 507 South Maine Street.

Public Comment:

None.

OLD BUSINESS

Review and adoption of library marketing and publicity

Carol Lloyd's presentation of the new Library website to the County Commissioners was mentioned in a Lahontan Valley News article on September 6.

Discussion and possible action for a non-reciprocal county fee policy

Data from CLAN regarding how many residents from other counties use the Churchill County Library is not available yet. A motion was made by Dottie Brown to table further discussion of a non-reciprocal county fee policy to the next Board meeting. Second: Kim Farnham. All in favor.

NEW BUSINESS

Review and adoption of monthly financial report

As of 09/06/13, 17% of the fiscal year has elapsed and 24% of the budget has been spent. The entire CLAN fee for the year was paid in July.

A motion to accept the budget was made by Kim Farnham. Second: Dottie Brown. All in favor.

Review of monthly circulation reports

Wireless usage for the month of August was 239 hours. There were 12 users.

PC reservation usage for August was 1,533 users.

Public comment

None.

Library Director Evaluation

Carol Lloyd is due for her one-year evaluation. Board members were given evaluation forms and they need to be returned to Geof Stark by October 17. Zip Upham will ask Geof if the Board can get a copy of the self-evaluation Carol submits to assist them in evaluating her performance.

Miscellaneous

None.

The meeting was adjourned at 3:58 p.m.

Respectfully Submitted,

Kim Farnham, Board Member and Secretary