Minutes

of the Meeting of the

Churchill County Library Board

April 24, 2014

The Churchill County Library Board held a public meeting on April 24, 2014 beginning at 3:02 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada.

REGULAR AGENDA ITEMS

Call to Order

Chairman Zip Upham called the meeting to order at 3:02 p.m.

The certificate of posting was noted.

Roll Call

Present were Trustees Zip Upham, Kim Farnham, Dottie Brown and Ann Rapp. Also present were Library Director Carol Lloyd, County Commissioner Bus Scharmann, Deputy District Attorney Wade Carner and member of the public Susie Hale.

Absent: Trustee Rebecca Taylor.

Review and adoption of agenda

A motion was made by Kim Farnham to approve the agenda. Second: Ann Rapp. All in favor.

Review and adoption of the minutes

A motion was made by Dottie Brown to approve the minutes of the Library Board meeting on March 27, 2014. Second: Kim Farnham. All in favor. A motion was made by Ann Rapp to approve the minutes of the Special Library Board Meeting on April 2, 2014. Second: Dottie Brown. All in favor. A motion was made by Kim Farnham to approve the minutes of the Special Library Board Meeting on April 7, 2014. Second: Ann Rapp. All in favor.

Trustee Training

The "Trustee Basics, Part II" training course from ALTAFF was discussed.

Review and adoption of Library Building Fund and Gift Fund

A motion was made by Dottie Brown to approve the Library Building Fund and Gift Fund reports as presented. Second: Ann Rapp. All in favor.

Library Board of Trustees' Report

Ann Rapp thanked Carol Lloyd for bringing her up to date on the building repurpose project.

Library Director's Report

Carol will be on vacation from May 21 to May 31, 2014.

Carol discussed plans to hire someone to help go through the contents of the Nevada Room and weed through or sell off materials no longer needed.

Set date and time of regular/special Library Board meetings

The next regular meeting is scheduled for Thursday, May 15, 2014 at 3:00 pm at the Library Annex at 507 South Maine Street.

Public Comment:

None.

OLD BUSINESS

Review and adoption of library marketing and publicity

Carol's column in the Lahontan Valley News is continuing on a monthly basis.

Discussion and possible action to approve items related to the building repurpose project

Contract negotiations continue with Collaborative Design Studio, the architectural firm selected for the building repurpose project. Bus Scharmann suggested that the County Commissioners be updated when the contract is close to being finalized. Carol will give a presentation at the meeting of the Commissioners on June 5.

NEW BUSINESS

Review and adoption of monthly financial report

As of 04/04/14, 75% of the fiscal year has elapsed and 72% of the budget has been spent. A motion to accept the budget was made by Ann Rapp. Second: Dottie Brown. All in favor.

Review of monthly circulation reports

A motion was made by Dottie Brown to approve the circulation numbers as presented. Second: Ann Rapp. All in favor.

Review and adoption of revised Churchill County Library Board of Trustees bylaws

Additional changes are needed to the bylaws. A motion was made by Ann Rapp to table further discussion to the next Board meeting on May 15. Second: Kim Farnham. All in favor.

Review and adoption to approve revised Trustee selection process

A motion was made by Dottie Brown to table further discussion to the next Board meeting on May 15. Second: Ann Rapp. All in favor.

Discussion and possible action to approve expending \$2,500 from the Gift Fund for Chromebooks

A motion was made by Kim Farnham to approve expending \$2,500 from the Gift Fund to purchase 9 Chromebook computers to replace the current laptops which run on the XP platform. Second: Dottie Brown. All in favor.

Public comment

None.

The meeting was adjourned at 4:17 p.m.

Respectfully Submitted,

Kim Farnham, Board Member and Secretary