

Minutes
of the Meeting of the
Churchill County Library Board
June 26, 2014

The Churchill County Library Board held a public meeting on June 26, 2014 beginning at 3:03 p.m. at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada.

REGULAR AGENDA ITEMS

Call to Order

Chairman Zip Upham called the meeting to order at 3:03 p.m.

The certificate of posting was noted.

Roll Call

Present were Trustees Zip Upham, Kim Farnham, Dottie Brown and Ann Rapp. Also present were Library Director Carol Lloyd, County Commissioner Bus Scharmann, Deputy District Attorney Wade Carner and member of the public Marilyn Hedges-Hiller.

Absent: Trustee Rebecca Taylor.

Review and adoption of agenda

A motion was made by Dottie Brown to approve the agenda. Second: Kim Farnham. All in favor.

Review and adoption of the minutes

A motion was made by Ann Rapp to approve the minutes of the Library Board meeting on May 15, 2014. Second: Kim Farnham. All in favor.

Public Comment

None

Trustee Training

Module 4 of the Trustee training course from ALTAFF was discussed. The Board will complete Module 5 by the next meeting.

Review and adoption of Library Building Fund and Gift Fund

A motion was made by Kim Farnham to approve the Library Building Fund and Gift Fund reports as presented. Second: Ann Rapp. All in favor.

Library Board of Trustees' Report

Ann Rapp suggested the Library should have signs along the roads in town showing where it is. Carol Lloyd confirmed this is on her list of things to do and she will get in touch with the City of Fallon.

Library Director's Report

The Library received a \$250 donation from NAS Fallon for the Summer Reading Program and a \$3,000 grant from LSTA for the Program. Domino's Pizza also donated pizzas for the Megatronic Café portion of the Summer Reading Program.

Set date and time of regular/special Library Board meetings

The next regular meeting is scheduled for Thursday, July 24, 2014 at 3:00 pm at the Library Annex at 507 South Maine Street.

OLD BUSINESS

Review and adoption of library marketing and publicity

None.

Discussion and possible action to approve items related to the building repurpose project

The Board was given a copy of the contract with Collaborative Design Studio for the building repurpose project. Their fee is not to exceed \$50,000. Once the design plan is completed, Carol will do a presentation to the community. The design phase is expected to be completed within the next six weeks with construction to begin in November 2014.

A motion was made by Kim Farnham to approve items related to the building repurpose project.
Second: Dottie Brown. All in favor.

Discussion and possible action to approve the revised Churchill County Library Board of Trustees bylaws

A motion was made by Dottie Brown to approve the revised Library Board of Trustees bylaws as presented. Second: Kim Farnham. All in favor.

Discussion and possible action to approve the revised Trustee selection process

A motion was made by Kim Farnham to approve the revised Trustee selection process as presented.
Second: Dottie Brown. All in favor.

NEW BUSINESS

Review and adoption of monthly financial report

As of 06/03/14, 92% of the fiscal year has elapsed and 88% of the budget has been spent. A motion to accept the budget was made by Dottie Brown. Second: Kim Farnham. All in favor.

Review of monthly circulation reports

A motion was made by Ann Rapp to approve the circulation numbers as presented. Second: Kim Farnham. All in favor.

Discussion and possible action to elect the Library Board of Trustees officers

A motion was made by Dottie Brown to keep the current Board of Trustees officers in place until October 31st. Second: Kim Farnham. All in favor.

Discussion and possible action to approve expending \$4,700 from the Morgan Trust for Zinio and IndieFlix.

A motion was made by Ann Rapp to approve expending \$4,700 from the Morgan Trust for Zinio and IndieFlix. Second: Kim Farnham. All in favor.

Discussion and possible action to approve \$5,000 to enhance gardening, art and sports material from the Morgan Trust

A motion was made by Dottie Brown to approve expending \$5,000 from the Morgan Trust to enhance gardening, art and sports material. Second: Ann Rapp. All in favor.

Public comment

Bus Scharmann asked if there will be adequate space in the building repurposing for programs to be held at the library. Carol said the plan will be flexible.

Marilyn Hedges-Hiller asked how much the Serendipity Bookstore makes. Carol said it appears they make approximately \$5,000 a year. The county picks up the tab for everything but the liability insurance.

The meeting was adjourned at 4:34 p.m.

Respectfully Submitted,

Kim Farnham, Board Member and Secretary