

CHURCHILL COUNTY CLASS SPECIFICATION

SENIOR LIFEGUARD

DEFINITION

Under general supervision of the Pool Supervisor, plans and organizes a variety of duties involved in the general operation of the Churchill County Pool; performs a variety of technical tasks related to the area of responsibility; performs customer service, aquatic class instruction, safety work serving as a lifeguard; performs other work as assigned.

DISTINGUISHING CHARACTERISTICS

Senior Lifeguard is a single classification in which the incumbent works under general supervision of the Aquatics Supervisor, in support and operation of the County Pool.

EXAMPLE OF DUTIES

The duties listed below are examples of the work typically performed by employees in this class. An employee may not be assigned all duties listed and may be assigned duties which are not listed below.

1. Participates in the hiring, training and supervision of lifeguard/instructor staff; schedules training for part-time staff; works with employees to correct deficiencies; maintains work schedules for lifeguards and instructors.
2. Insures the safety of swimming pool customers by performing lifeguard services and enforcing pool rules and regulations in an assertive manner.
3. Performs routine maintenance and custodial functions, including taking water chemistry tests and informing supervisor of any faulty equipment or problems, cleans and maintain facility and equipment including, but not limited to, pumps, heater, filters and all other equipment necessary to operate the facility; cleans biohazard contaminated areas.
4. Performs duties of cashier and/or swim instructor; instructs in a variety of aquatic classes, safety classes and programs including swimming, water safety and lifesaving; provides schedule for swimming lesson programs.
5. Deals effectively with the public on a regular basis and handles customer satisfaction appropriately.
6. Ensures proper security of Churchill County Pool and equipment.
7. Safely handles and stores chemicals; maintains pool chemistry – treats water with chemicals to maintain safe and healthy water quality.
8. Performs duties of cashier, swim instructor, custodian and/or Aquatics Program Coordinator on an as-needed basis. Instructs and oversees specific community classes of various safety topics and activity/wellness programs on an as-needed basis.
9. Attends meetings and training sessions as required. Demonstrates proficient American Red Cross lifeguard skills at routine staff meetings, facilitate trainings and certifications to keep staff certifications current.

QUALIFICATIONS FOR EMPLOYMENT

CHURCHILL COUNTY CLASS SPECIFICATION

Knowledge and Ability

Knowledge of: all lifesaving techniques; all swim instruction techniques; swimming pool maintenance and operation; facilitating and instructing staff in aquatic topics.

Skills in: CPR, First Aid, swimming and life saving; dealing with customers in a courteous and helpful manner; supervision of staff; maintaining respect with staff; effective two-way communication with staff.

Ability to: work independently; effectively enforce safety and health regulations relating to an aquatics instruction program; supervise, train and evaluate assigned staff; understand, follow, and transmit written and oral instructions; establish and maintain effective working relationships with employees, supervisors, participants, instructors, and the general public.

Special Requirements

Shift work, split shifts, rotating work schedules, weekdays, weekend and overtime work may be required.

Experience and Training

Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

Be trained in the following areas and hold a current American Red Cross certification in Lifeguard Training/First Aid, CPR/AED for the Professional Rescuer, Water Safety Instructor (WSI), Lifeguard Instructor (LGI), Lifeguard Management, and Certified Pool Operator. At least three (3) years of lifeguard and swim instruction experience.

Physical Demands

Frequent swimming, walking, sitting, talking, and hearing. Frequent running carefully in wet areas. Frequent raising of voice loudly, audibly and understandably. Occasional use of hands to finger, handle, feel, or operate objects, tools, or controls; and reach with hands and arms. Occasional climbing or balancing. Occasional lifting and/or moving over 100 pounds. Continuously be able to perform the physical demands required within the American Red Cross Lifeguard Training Course.

WORKING CONDITIONS

Working environment includes occasional exposure to wet and/or humid conditions, toxic or caustic chemicals. Frequent contact with members of the public. The noise level in the work environment is usually quiet while in office, and moderately loud in the field.

FLSA Status: Non-Exempt

May 2008