Churchill County Human Resources 155 N. Taylor Street, #155 Fallon, NV 89406 (775) 428-1311



## **EMPLOYMENT APPLICATION**An Equal Opportunity Employer

Name:			Date:		
Address:					
City:				()	
Cell Phone: ( )					
Email Address:		May w	e contact you at your ema	il address? Yes 🗌 No 🔲	
Are you a current Churchill County	employee? Yes	□ No □ If Y	es, what department?		
Position Applied For:					
How did you find out about this pos					
Have you been given a job descripti					
Do you understand the job requirem	ents? Yes 🗌 No	o 🗌			
Can you perform the requirements of	of this job with or	without reasona	able accommodations?	Yes 🗌 No 🗌	
EDUCATION RECORD  Did you graduate from high school	or receive a GED	certificate? Y	es No No		
School Name	Location	Hours Earned	Diploma, Degree or Certificate	Major Field of Study	
Business/Technical/Vocational					
1.					
2.					
College/University (Undergraduate)					
1.					
2.					
Graduate School					
For positions which require a high diploma/GED certificate or college	diploma may be	required.		copy of the high school	
LICENSES (Optional, unless requ	_	-			
List driver's license and other curre				e position for which you	
are applying. Indicate types, state li	cense numbers, a	and expiration da	ites.		

OTHER INFORMATION					
If you are not a current Churchill Co Yes  No  When?	unty employee, have you previously worked	d for Churchill County?			
Is a relative of yours currently employed by the County? Yes No Name:  Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication for a felony or any lesser crime, other than a minor traffic infraction? Yes No A conviction or guilty plea will no necessarily disqualify you for this job. If yes, list all such offenses and provide date, name of court, and disposition You may omit minor violations for which you paid a fine of \$50 or less.					
Do you presently use illegal drugs?	Yes No No				
you are applying. Describe your mo from the most recent. Use a separa employment, military service, volume	id, military, and volunteer work which may st recent position first; then list other relevante block for each position even though the more work, or training which meets the root use references such as "See Resume" in	ant positions in order, working down with the same employer. List only equirements for this position. Use			
May we contact all employers listed	? Yes No (Attach a list of any excep	otions with an explanation.)			
Present Employer:	Present Position:				
	From (Mo./Yr.) _				
City, State, Zip:	Full-Time (30 + hrs./wk.)	Part-Time (< 30 hrs./wk.)			
Supervisor's Name/Title:	Telephone:	Salary:			
Related Duties:					
Reason for Leaving:					
Employer:	Position:				
Address:	From (Mo./Yr.) _	To (Mo./Yr.)			
City, State, Zip:	Full-Time (30 + hrs./wk.)	Part-Time (< 30 hrs./wk.)			
Supervisor's Name/Title:	Telephone:	Salary:			
Related Duties:					
Reason for Leaving:					

### EMPLOYMENT HISTORY (continued)

Employer:	Position:	
	From (Mo./Yr.) _	
City, State, Zip:	Full-Time (30 + hrs./wk.)	Part-Time (< 30 hrs./wk.)
Supervisor's Name/Title:	Telephone:	Salary:
Related Duties:		
Reason for Leaving:		
Employer:	Position:	
Address:	From (Mo./Yr.) _	To (Mo./Yr.)
City, State, Zip:	Full-Time (30 + hrs./wk.)	Part-Time (< 30 hrs./wk.)
Supervisor's Name/Title:	Telephone:	Salary:
Related Duties:		
Reason for Leaving:		
Employer:	Position:	
Address:	From (Mo./Yr.) _	To (Mo./Yr.)
City, State, Zip:	Full-Time (30 + hrs./wk.)	Part-Time (< 30 hrs./wk.)
Supervisor's Name/Title:	Telephone:	Salary:
Related Duties:		
Reason for Leaving:		
Employer:	Position:	
Address:	From (Mo./Yr.) _	To (Mo./Yr.)
City, State, Zip:	Full-Time (30 + hrs./wk.)	_ Part-Time (< 30 hrs./wk.)
C	Telephone:	Salary:
Supervisor's Name/Title:		

#### **EMPLOYMENT HISTORY (continued)**

Employer:	Position:	
Address:	From (Mo./Yr.) _	To (Mo./Yr.)
City, State, Zip:	Full-Time (30 + hrs./wk.)	Part-Time (< 30 hrs./wk.)
Supervisor's Name/Title:	Telephone:	Salary:
Related Duties:		
Reason for Leaving:		
	nation that would be helpful in determining implishments, previous career highlights, o ation.	
understand each of the statements.  1311.  Following an offer of empthe United States.  All offers of employment employment will be made  Employment will be at-wing may terminate my employer.	ng statements and <b>INITIAL EACH</b> of the If you have questions, contact Churchill Couloyment, you will be required to submit verificand all information regarding compensation in writing. Verbal statements may not be relificable unless specifically stated to be otherwise, ment at any time with no advance notice and perty of the County and will become part of the	inity Human Resources at (775) 428- fication of your legal right to work in an and other terms and conditions of ied upon. "At-will" means Churchill County for any reason or no reason.
resume or mentioned in job interview military service, criminal history, chara with Churchill County. I further autho	ct any employer or individual that I have listed vs, to obtain from them any relevant informatic acteristics or traits, or other qualifications for emrize Churchill County to contact any institution a es, and/or certificates which I may currently hold	on regarding my previous employment, apployment and/or continued employment and/or licensing authority for job-related
Churchill County, if any, I authorize a release the individual company or instit Churchill County, from all claims, li	consideration of my employment application, a myone possessing this information to furnish it to aution and all individuals providing the information iability, and damages whatsoever in furnishing r defamation, libel, slander, infliction of emotion	to Churchill County upon request, and I n or acquiring the information, including to obtaining, or using said information
	apply during the course of my employment with its consent shall remain in effect indefinitely.	Churchill County, should I obtain such
Additionally, my signature below certif	ies that the information provided is true and corre	ct to the best of my knowledge.
Signature of Applicant:	Da	ite:

# CHURCHILL COUNTY APPLICANT INFORMATION

## Completion of this form is **VOLUNTARY**.

The information is requested for record keeping purposes for compliance with state and federal employment laws. The information will not be used for making employment decisions and will be separate from your application.

POSITION APPLI	ED FOR:
ETHNICITY/GEN	NDER
The following ethnindicate one of the	ic categories have been determined by the Equal Employment Opportunity Commission. You must following:
Ethnicity:	
Please Chec	k One:
	Black (not of Hispanic Origin)
	Person having origins in any of the Black racial groups of Africa.
	Asian or Pacific Islanders
	Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific islands. This area includes for example, China, Japan, Korea, and Samoa.
	Hispanic
	Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
	American Indian or Alaskan Native
	Person having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community recognition.
	White (Not of Hispanic origin)
	Persons having origins in any of the original peoples of Europe, North Africa or the Middle East.
Gender	
Please check	cone. Female Male