

## **JIM REGAN MEMORIAL SCHOLARSHIP POLICY AND PROCEDURES**

### **BACKGROUND:**

The *Jim Regan Memorial Scholarship* was established to memorialize former Churchill County Commissioner, Jim Regan, and the significant contributions he made to Churchill County by awarding a scholarship(s) to eligible general Churchill County employees or their dependents to assist with higher education. Jim Regan served as a Commissioner from 1989 to 2000 and also served on the Churchill County School Board. He was an active and engaged community member and a great supporter of youth in the community.

The *Jim Regan Memorial Scholarship* is funded by fundraisers, primarily the Jim Regan Memorial Golf Tournament, which is put on by the Churchill County Employee Management Committee (EMC). The *Jim Regan Memorial Scholarship* monies do not enjoy the continuity of user revenues as a resource base and successful candidates enjoy only a one-time scholarship offering. The *Jim Regan Memorial Scholarship* is very limited in its scope because it was never intended to be funded by public sources, *i.e.* taxpayer dollars or other government-backed revenues.

The *Jim Regan Memorial Scholarship* criterion is established by Churchill County and is administered by the Churchill County Employee Management Committee (EMC). The EMC Members, who personally and in concert with other members, raise the scholarship funds, shall retain the privilege of directing use(s) of the funds.

### **PURPOSE:**

The primary purpose of this policy is to provide policy and procedures for the EMC in its endeavors to raise, manage, and direct the scholarship funds.

### **POLICY:**

1. The *Jim Regan Memorial Scholarship* is provided to general Churchill County employees or their dependents to use for higher education or trade school purposes. The scholarship is not available to employees of CC Communications or others who are not a direct employee of the general Churchill County or a dependent of a general Churchill County Employee.
2. Recipient(s) must take a minimum of twelve (12) credits per semester or be a full-time student at an accredited college, university, or trade school.
3. Recipient(s) must maintain at least at 3.0 grade point average per semester to be eligible to receive the scholarship funds. Should the recipient(s) fail to maintain the 3.0 grade point average, the scholarship funds shall be returned to Churchill County and, in such event, the EMC shall meet to decide upon another recipient(s) to receive the balance of funding.
4. Scholarship recipients shall provide transcripts showing their grade point average from the current school they are attending. If they are in high school, it shall be from the high school but, if they are in college, it shall be from the college they are attending.

### **PROCEDURE:**

1. The EMC shall prepare and distribute the *Jim Regan Memorial Scholarship* Application to the high schools and distribute it to Churchill County employees via e-mail and by posting on the Churchill County website each year.
2. Applications shall be due by the first Friday of April of each year to the following:  
Churchill County Commissioners' Office  
155 N. Taylor Street, Suite 110  
Fallon, Nevada 89406

3. The EMC shall make a determination, based upon the balance in the *Jim Regan Memorial Scholarship Fund*, as to the number of scholarships to be awarded. Recent practice has been to award a \$1,000 scholarship to one boy and one girl.
4. The EMC shall prepare and utilize the *Jim Regan Memorial Scholarship Ranking Sheets* to score the applications and come together at an organized meeting to discuss and award the scholarship(s). Every effort should be made to include the wife of former Commissioner Jim Regan, Evie Regan, one of his children, or grandchildren in the process.
5. The scholarship(s) shall be announced and awarded at a Churchill County Commissioners' meeting in May but can also be announced at the annual Scholarship Award Ceremonies at the area high schools. Evie Regan, her children, or grandchildren shall be asked to make the presentation if they are available. If not, the Chair of the Committee or another designated member shall attend the ceremony to make the award, along with the Churchill County Commissioners.
6. In the event that the Jim Regan Memorial Golf Tournament is held when the recipient(s) is available to help and participate with the event, the EMC shall ask the recipient(s) to do so.

This policy shall be effective upon adoption and shall remain in effect until such time as it is amended or modified.



## **JIM REGAN MEMORIAL SCHOLARSHIP**

Sponsored by Churchill County

**Application Deadline April 6, 2018**

NAME: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

ADDRESS: \_\_\_\_\_  
(STREET) (CITY) (ZIP)

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**ELIGIBILITY:** This scholarship is made available **ONLY** to Churchill County employees and/or their spouse, dependent children or grandchildren. Please mark and complete the appropriate section below. Scholarships will be awarded to Churchill County employees or dependent children of Churchill County employees based on scholastic ability, financial need, leadership and community involvement.

A.) \_\_\_\_ I am currently employed by Churchill County.

Department: \_\_\_\_\_

B.) \_\_\_\_ I am the spouse, dependent child or grandchild of a person currently employed by Churchill County.

Employee's name: \_\_\_\_\_

Department: \_\_\_\_\_

**ANTICIPATED COLLEGE MAJOR:** \_\_\_\_\_

**HIGH SCHOOL CURRENTLY ATTENDING:** \_\_\_\_\_

**Or COLLEGE CURRENTLY ATTENDING:** \_\_\_\_\_

**MOTHERS NAME:** \_\_\_\_\_

**OCCUPATION:** \_\_\_\_\_

**FATHERS NAME:** \_\_\_\_\_

**OCCUPATION:** \_\_\_\_\_

**NUMBER OF BROTHERS/SISTERS:** \_\_\_\_\_ **NUMBER OF PEOPLE IN HOUSEHOLD:** \_\_\_\_\_

(INCLUDE ANY AWAY AT COLLEGE)

**NAME OF COLLEGE, UNIVERSITY OR BUSINESS SCHOOL THAT YOU PLAN TO ATTEND OR ARE CURRENTLY ATTENDING (AND LOCATION):**

1<sup>st</sup> PICK: \_\_\_\_\_  
(name) (city) (state)

2<sup>nd</sup> PICK: \_\_\_\_\_  
(name) (city) (state)

**DO YOU EXPECT TO RECEIVE FINANCIAL AID?** If so estimate the amounts of financial aid:

Grants: \_\_\_\_\_ Loans: \_\_\_\_\_ Scholarships: \_\_\_\_\_

Work-Study: \_\_\_\_\_ Other Aid: \_\_\_\_\_ Student has NOT \_\_\_\_\_  
Applied for financial aid

**ESTIMATED COSTS FOR A FULL TIME STUDENT AT YOU INSTITION FOR THE CURRENT YEAR:**

Books & Supplies: \_\_\_\_\_ Room/Board: \_\_\_\_\_ Transportation/Other: \_\_\_\_\_

**SCHOOL HONORS RECEIVED:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SCHOOL ACTIVITIES:** (INCLUDING ATHLETICS, CLUBS AND OFFICES HELD)

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**ACTIVITIES OUTSIDE OF SCHOOL:** (COMMUNITY, WORK, HOBBIES, CHURCH, ETC.)

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**ESSAY** (250 words or less):

Why do you wish to continue your education and why should you be awarded the Jim Regan Memorial Scholarship?

*(Please attach a typed sheet or you may use the back of this form if necessary.)*

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**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*The following must be completed by the **school counselor/registrar**. An official transcript must accompany application.*

**STUDENTS GPA\*:** \_\_\_\_\_

*\*MUST be converted to a 4.0 point scale*

**COUNSELOR/REGISTRAR SIGNATURE:**

**DATE:** \_\_\_\_\_

***Applications & Transcripts must be received by April 6, 2018.***

*Churchill County Commissioners' Office*

*155 N. Taylor St., Suite 110*

*Fallon, NV 89406*

*775.423.4092 or email: [pammoore@churchillcounty.org](mailto:pammoore@churchillcounty.org)*

1. Attach a copy of your **official** high school and/or college transcripts. If you are a college freshman, please submit your official high school transcript. If you have already started college, please provide your college transcript.
2. Attach two (2) letters of recommendation from teachers, advisors, counselors, employers, church leaders, or community leaders. If you have previously submitted an application you must submit new reference letters.