

**CHURCHILL COUNTY MOSQUITO, VECTOR, AND NOXIOUS WEED ABATEMENT
DISTRICT**

**BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA**

**310 North Broadway
Fallon, Nevada 89406**

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*****NOTICE OF PUBLIC MEETING*****

Please Post

**PLACE OF MEETING: Churchill County Administration Complex, Room 102
155 North Taylor
Fallon, Nevada**

DATE: Thursday 14th day of June, 2018

TIME: 5:30 P.M.

TYPE OF MEETING: Monthly (May 2018 Operations) Meeting

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action will be taken on all agenda items, unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon agenda items in a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees during the public meeting is absolutely privileged.

Agenda:

1. **Call to Order.**
1. **Pledge of Allegiance.**
3. **Public Comment.**
4. **Review and Adoption of Agenda.**
5. **Discussion and approval of Minutes.**
 1. Review and approval of minutes from May 18, 2018 Budget Meeting.
6. **Certificate of Posting.**

7. Correspondence.

1. 5-2-18 Need for scheduling work to be done on a newly proposed Statement 75, which further outlines employee benefits other than just pensions which is new information necessary for the Annual Audit in December 2018. This work will be initiated with Bickmore and Associates as they do our other contract work to be utilized in our Audit proceedings.
2. 5-8-18 Chickens: An Unlikely Ally in Disease Detection
3. 5-15-18 2018-2019 Tentative Budget Compliance
4. 5-16-18 Public records request and associated expenses for Ms. Weisaupht

8. Appointments.

9. Old Business.

1. Discussion, review and clarification regarding the history of Grade and step placement and pay increases for the District Manager's position (Nancy Upham).
2. Discussion and possible action regarding a proposed upward adjustment to the pay scale of the District Manager, Nancy Upham which will result in a salary increase – Presented by Christy Lattin
3. Discussion and possible action regarding proposed amendments to employee job descriptions to include “Safety sensitive” descriptions and requirements.

10. New Business.

1. Discussion and possible action regarding a general salary adjustment for the District Management and the Administrative Assistant's pay scale to mirror that of the current CBA (governing all District technicians), the County employees (2%) or any other percentage considered fair by the Board of Trustees for the following three positions of District Manager, Assistant Manager and Administrative Assistant. This action can be done as a group increase or that of individual increases to be determined separately.
2. Discussion and possible action regarding pursuing a salary survey to be completed for the District Manager position and that of the Technician positions. This salary survey would include comparisons of any or all of the following factors with other Nevada Mosquito Control Entities:
 - Overall Budget
 - Number of certified employees
 - Portion of the Budget that is “salaries and wages”
 - Seasonal hiring
 - Square mileage of area obligated for service
 - Number of irrigated acreage to be serviced for control efforts
 - Number of reservoirs of water
 - Noxious weed additional obligation

11. District Manager’s Report and Operations Review.

12. Board Members’ Reports.

13. Any requests for future agenda items.

14. Expenditures.

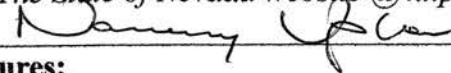
15. Public Comment.

16. Adjournment.

I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately 9 am on the 11th day of June 2018, at the following locations:

- 1. District Office 310 N. Broadway, Fallon, Nevada*
- 2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada*
- 3. Churchill County Administrative Office Complex, 155. N. Taylor St. Fallon, Nevada*
- 4. The Churchill County Library, 553 South Maine St., Fallon, Nevada*

5. *The State of Nevada Website @ <https://notice.nv.gov/>*



Disclosures:

- * Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- * Any witness who is testifying before a public body is absolutely privileged to publish defamatory matter as a part of the public meeting, except that it is unlawful to misrepresent any fact knowingly when testifying.
- * The contact person for information is District Manager, Nancy Upham at (775) 423-2828.

Accommodations:

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, in writing at 310 North Broadway, Fallon, Nevada 89406, or by calling (775) 423-2828.

Procedures:

- * The public meeting may be conducted according to rules of parliamentary procedure.
- * Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- * Persons providing public comment will be asked to state their name for the record.
- * Persons providing testimony during a public hearing will be sworn as witnesses.
- * The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- * Appointments need to be made to the District Manager at least four working days before the meeting date.
- * If desired, the public is allowed to speak with a three minute maximum after each action item.
- * Items on the agenda may be taken out of order.
- * The public body may combine two or more agenda items for consideration.
- * The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public Records:

- * An audio-tape recording of this meeting will be made and preserved for a period of one (1) year.
- * Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.