LIQUOR BOARD
CHURCHILL COUNTY, NEVADA
155 N. Taylor Street, Suite 110
Fallon, Nevada 89406
(775) 423-4092
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****NOTICE OF PUBLIC MEETING****

PLEASE POST

PLACE OF MEETING: Churchill County Chambers, 155 North Taylor Street, Suite 145, Fallon, NV
DATE & TIME: March 20, 2013 at 2:45 p.m.
TYPE OF MEETING: Liquor Board Meeting

Notes:

I. ***These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter241). Except as otherwise provided for by law, these meetings are open and public.***

II. ***Action will be taken on all agenda items, unless otherwise noted.***

III. ***The agenda is a tentative schedule. The Liquor Board may act upon agenda items in a different order than is stated in this notice - so as to affect the people's business in the most efficient manner possible.***

IV. ***The Board of County Commissioners may combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time.***

V. ***In the interest of time, the Liquor Board reserves the right to impose uniform time limits of not more than three minutes upon matters devoted to public comment.***

VI. ***Any statement made by a member of the Liquor Board during the public meeting is absolutely privileged.***

Agenda:

1. **Call to Order.**
2. **Verification of the Posting of the Agenda.**
3. **Review and Adoption of Agenda:** Action to approve the agenda as submitted or revised.
4. **Public Comment:** Comment upon matters not on Agenda.
4. **Review and Adoption of Minutes:**
   Minutes of the Regular Meeting of March 7, 2013.
5. **Public Comment:** Comment upon matters not on Agenda.
8. **Adjournment.**
9. **Affidavit of Posting:**

State of Nevada)
: ss
County of Churchill)

I, Pamela D. Moore, Deputy Clerk of the Liquor Board, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the ***14th day of March, 2013****, at the following locations in Churchill County, Nevada:*

1. *City Hall;*
2. *County Administration Building;*
3. *Public Library;*
4. *Churchill County Law Enforcement Center;*
5. *The Churchill County Website @ www.churchillcounty.org.*

Pamela D. Moore, Deputy Clerk of the Board

Subscribed and Sworn to before me this 14th day of March, 2013, Pamela D. Moore.

County Clerk

Endnotes:
Disclosures:
**Churchill County is an equal opportunity provider and employer.*
Accommodations:
**Churchill County will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Commission, in writing at 155 N. Taylor Street, Suite 110, Fallon, Nevada 89406, or by calling (775) 423-4092.*
Procedures:
**The public meetings may be conducted according to rules of parliamentary procedure.*
**Persons providing public comment will be asked to state their name for the record.*
**The Churchill County Liquor Board reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*
**All supporting materials for this agenda are available by requesting a copy from the Clerk prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk. You are entitled to one copy of the supporting materials free of charge.*
** In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800)795-3972 (voice), or (202)720-6382 (TDD).*

MINUTES OF THE CHURCHILL COUNTY LIQUOR BOARD

155 No. Taylor Street, Fallon, NV
Fallon, Nevada
March 7, 2013

CALL TO ORDER

The regular meeting of the Churchill County Liquor Board was called to order at 10:48 a.m. on the above date by Chairman Erquiaga.

PRESENT: Carl Erquiaga, Chairman
Pete Olsen, Commissioner
Bus Scharmann, Commissioner
Craig Mingay, Deputy District Attorney
Captain Jon Haugen, Sheriff's Office
Kelly G. Helton, Clerk of the Board
Pamela D. Moore, Deputy Clerk of the Board

ABSENT: Sheriff Ben Trotter

VERIFICATION OF POSTING OF AGENDA

It was verified by Deputy Clerk Moore that the Agenda for this meeting was posted in accordance with NRS 241.

ACTION ITEMS

AGENDA

Commissioner Olsen made a motion to approve the Agenda as revised. Commissioner Scharmann seconded the motion, which carried by unanimous vote.

MINUTES

Commissioner Scharmann made a motion to approve the Minutes of the Liquor Board meeting held on January 18, 2012 as submitted. Commissioner Olsen seconded the motion, which carried by unanimous vote.

PUBLIC COMMENTS

Chairman Erquiaga inquired if there were any public comments on issues that were not listed on the Agenda but there were none.

APPOINTMENTS

THE BOARD MAY REQUIRE THE PROVISION OF AN OATH OR AFFIRMATION BY ANY PERSON PROVIDING ORAL TESTIMONY AT A PUBLIC HEARING.

Consideration and possible action re: A Liquor License Application from Duncan Golf Management for the Golf Course.

Captain Jon Haugen reported that, under the provisions of Chapter 5.24 of Churchill County Code, all establishments in the unincorporated areas of Churchill County where alcoholic beverages are sold shall be licensed and controlled. The Sheriff is charged with the duty and responsibility of investigating each applicant for such license and, upon a finding that such person(s) is either qualified or not qualified, make a recommendation to the board for issuance or denial of licensure. This was another of the instances where the application and the timing of the management company taking over the golf course did not allow for enough time to convene a Liquor Board meeting and it was so close to a regularly scheduled meeting so the Sheriff

determined to issue a Temporary Liquor License valid from March 1, 2013 until today when this application is being heard.

The application from Duncan Golf Management has been submitted by Thomas J. Duncan. The license will be issued to Mr. Duncan as Duncan Golf Management, dba Duncan Golf at Fallon. Thomas J. Duncan will be responsible for the license.

The findings of the investigation have determined that the applicant, Thomas J. Duncan, is qualified to hold a Churchill County liquor license. It is, therefore, the recommendation of the Sheriff's Office that the Liquor Board take action to issue the liquor license in the name of Duncan Golf Management, dba Duncan Golf at Fallon.

Chairman Erquiaga asked if there was any public comment but there was none.

Commissioner Olsen made a motion to approve the issuance of a liquor license, pursuant to the provisions of Churchill County Code Chapter 5.24, to Duncan Golf Management, dba Duncan Golf at Fallon for the Golf Course located at 2655 Country Club Drive. Commissioner Scharmann seconded the motion, which carried by unanimous vote.

PUBLIC COMMENTS

Chairman Erquiaga inquired if there were any public comments on issues that were not listed on the Agenda but there were none.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:53 a.m.

APPROVED:_____
Carl Erquiaga, Chairman

APPROVED:_____
Pete Olsen, Vice-Chair

APPROVED:_____
Bus Scharmann, Commissioner

ATTEST:
Kelly G. Helton, Clerk/Treasurer

_____
Pamela D Moore, Deputy Clerk of the Board