NOTICE OF PUBLIC MEETING CHURCHILL COUNTY COMMISSIONERS – CC COMMUNICATIONS MANAGEMENT

CHURCHILL COUNTY ADMINISTRATIVE COMPLEX 155 N. TAYLOR, COMMISSION CHAMBERS

JUNE 6, 2013 1:15 P.M. AGENDA

CALL TO ORDER

Verification of Posting of the Agenda Public Comments (Issues that may not be listed on agenda)

ACTION ITEMS (In accordance with NRS 241.020, those items marked with an asterisk may require an action or vote by the Board of Churchill County Commissioners.

- * Approval of the Agenda
- * Approval of the May 2, 2013 regular meeting minutes.

*NEW BUSINESS

- *1. Consideration and Possible Action regarding Resolution No. 18-13 to Augment and Amend the Fiscal Year 2012-2013 Budget of CC Communications Telephone Enterprise Fund.
- *2 Consideration and Possible Action regarding Resolution No. 19-13 to Augment and Amend the Fiscal Year 2012-2013 Budget of CC Communications Broadband Enterprise Fund.
- *3 Consideration and Possible Action regarding 1st Quarter 2013 Wireless-Telco Write Offs in the amount of \$24,766.28.
- *4 Consideration and Possible Action regarding change in provider for Employee Health Benefits for FY 2013-2014.

CONSENT ITEMS (action items generally not requiring discussion or explanation)

* Notification of Purchases made Pursuant to N.R.S. 332.112, N.R.S 332.115 or N.R.S. 332.146

NONE

REPORTS

- 1. General Manager's Report
- 2. Closed Session to Discuss Up Coming Labor Negotiations Pursuant to N.R.S. 288

*ADJOURNMENT

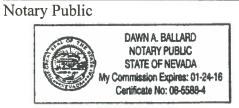
- 1. Set Next Meeting Date: Monday, July 1, 2013
- 2. Adjournment

AFFIDAVIT OF POSTING

State of Nevada) County of Churchill) ss
Patti Brown, of said Churchill County being duly sworn, says that on the 31 st day of May, 2013, she posted a copy of this agenda at the County Administration Complex in said Churchill County, where proceedings are pending.
On this 31st day of May, 2013, Patti Brown personally appeared before me, a Notary Public, who acknowledged that she executed the above instrument.

COPIES WERE ALSO POSTED AT:

CC Communications
Churchill County Law Enforcement Facility
www.cccomm.info



Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the CC Communications Executive Office in writing at P.O. Box 1390, Fallon, Nevada 89407 (Attn: Patti Brown), or by calling 423-7654, ext. 1215 at least two days in advance.

CHURCHILL COUNTY COMMISSIONERS CC CCOMMUNICATIONS MANAGEMENT May 2, 2013

The meeting was called to order at 1:15 p.m. in the Commission Chambers in the Churchill County Administrative Complex by Commissioner Olsen.

Those present:

CARL ERQUIAGA, Commissioner
PETE OLSEN, Telco Commissioner
BUS SCHARMANN, Commissioner
MARK FEEST, General Manager, CC Communications
PATTI BROWN, Administrative Assistant, CC Communications
LORRIE FORD, CFO, CC Communications
JOHN POWELL, Operations Manager, CC Communications
CHESTER CAULDER, Marketing & Customer Service Manager
JIM NUGENT, Installation Supervisor, CC Communications
JAY LINGENFELTER, Construction Supervisor, CC Communications
MIKE WEISHAUPT, CC Communications

CALL TO ORDER

<u>Commissioner Olsen</u> asked if the agenda was posted in accordance with N.R.S. 241.020, <u>Patti Brown</u> advised that it was.

Public Comments: NONE

ACTION ITEMS

<u>Commissioner Erquiaga</u> moved to approve the agenda as submitted as per N.R.S. 241.020. <u>Commissioner Scharmann</u> seconded the motion. Motion carried.

<u>Commissioner Scharmann</u> moved to approve the minutes of the April 4, 2013 regular meeting and April 23, 2013 Budget Workshop as submitted. <u>Commissioner Erquiaga</u> seconded the motion. Motion carried.

NEW BUSINESS

Item #1 Consideration and Possible action regarding RESOLUTION NO. 15-13, Authorizing the Dissolution of the CC Communications Wireless Enterprise Fund including the transfer of all assets, liabilities and Equity of the CC Communications Wireless Enterprise Fund to the CC Communications - Data Services Enterprise Fund.

<u>Lorrie Ford</u>, CFO, CC Communications. The Management of CC Communications has determined that, the competitive nature of Cellular service makes it an unprofitable product line for CC Communications. Therefore, management desires to account for all assets, liabilities and equity of CC Communications – Wireless Enterprise Fund to be transferred to CC Communications – Data Services Enterprise Fund. Should any

additional receipts/liabilities related to the CC Communications – Wireless Enterprise Fund occur, CC Communications- Data Services Enterprise Fund will be responsible.

Public Comment: None

Commissioner Olsen read Resolution No. 15-13 into record: RESOLUTION NO. 15-13, Authorizing the Dissolution of the CC Communications Wireless Enterprise Fund including the transfer of all assets, liabilities and Equity of the CC Communications Wireless Enterprise Fund to the CC Communications - Data Services Enterprise Fund.

<u>Commissioner Erquiaga</u> moved to approve Resolution No. 15-13, a resolution seeking authorization for the dissolution of the CC Communications – Wireless Enterprise Fund including the transfer of all assets, liabilities and equity of the CC Communications Wireless Enterprise Fund to the CC Communications Data Services Enterprise fund and other matters related thereto. <u>Commissioner Scharmann</u> seconded motion. Motion carried.

Item #2 Consideration and Possible Action re: Approval of the 2013-2014 Budget for CC Communications – Telephone, Long-Distance, Broadband, and Data Services Enterprise Funds

<u>Lorrie Ford</u>, CFO, CC Communications. We are asking for the Boards approval for the 2013-2014 Fiscal Year Budget for CC Communications as presented at our budget workshop meeting on April 23, 2013.

Public Comment: None

<u>Commissioner Scharmann</u> moved to approve the 2013-2014 Budget for CC Communications – Telephone, Long-Distance, Broadband, and Data Services Enterprise Funds as submitted. <u>Commissioner Erquiaga</u> seconded motion. Motion carried.

Item #3 Consideration and Possible Action regarding Scheduling of General Manager's Evaluation.

Mark Feest, CC Communications. The offer letter provided to the general manager provided that he would be evaluated, and be eligible to receive a merit increase pursuant to company policy, on his six month anniversary. Thereafter, he would be evaluated every twelve months. Given the current economic environment, it is recommended that the board modifies this procedure in one of the following ways:

1. Postpone the formal evaluation, and associated opportunity for a merit increase, until the one year anniversary (effective December 16, 2013). Thereafter, the board would formally evaluate the general manager, including the opportunity for a merit increase, on an annual basis.

2. Conduct a formal evaluation, without the normally associated opportunity for a merit increase, at the general manager's six month anniversary. Thereafter, the Board would formally evaluate the general manager, including the opportunity for a merit increase, on an annual basis beginning December 2013.

The budget estimate for this project is: All potential merit increases in a given year are accounted for in the budget submitted to the Board at the maximum amount. Modifying the procedure provided in the offer letter would save the company at least 50% of the budgeted amount.

Public Comment: None

<u>Commissioner Erquiaga</u> moved to approve designating December 16, 2013 as the effective date for the general manager's annual formal evaluation. <u>Commissioner Scharmann</u> seconded motion. Motion carried.

<u>CONSENT ITEMS</u> (action items generally not requiring discussion or explanation) Notification of Purchases made Pursuant to N.R.S. 332.112, N.R.S 332.115 or N.R.S. 332.146

NRS 332.115 (1)(a) Dell, PO#11903 dated 3/27/13 for Computer Equipment in the amount of \$60,778.84.

Public Comment: None

<u>Commissioner Erquiaga</u> moved to approve Consent Items as submitted. <u>Commissioner Scharmann</u> seconded motion. Motion carried.

No Closed Session was needed today.

GENERAL MANAGERS REPORT

Mark Feest, CC Communications

- 1. Residential Promotions
 - a. March/April is (IPTV) Free DVR for 12 months and (Broadband) Free LiveDrive for 12 months w/ 2 year contract
 - i. IPTV issue = focus on increasing penetration to national average
 - 1. 14 takers in March
 - 2. 24 takers in April
 - a. Compare with 21 new DVR customers between July 1, 2012 and January 31, 2013
 - ii. Broadband issue = offer to try LiveDrive or SecureIT for free
 - 1. SecureIT March = 0 April = 3
 - 2. LiveDrive March= 0 April = 3
 - iii. SecureIT Total adds

- 1. March = 14
- 2. April = 18
- iv. LiveDrive Total adds
 - 1. March = 10
 - 2. April = 11
- v. Continue to evaluate how we communicate value proposition
- b. May/June promotion will include choices of free install, free Kindle Fire, free smart DVD player based on new contract for broadband or IPTV
 - 1. Stronger offer than current March/April higher cost higher expectations of adding subscribers
 - 2. Mailer Attached

2. Accounting/CS

- a. CC Communications has been selected for a NECA Review
 - i. No update/no further request for information beyond what we have already provided
- b. eSignature and scanning
 - i. Completed a significant scanning process to increase efficiency in looking up customer contracts
 - ii. Implementing an eSignature solution at CS building to reduce paper copies and increase efficiency

3. MDS

- a. MSP Plans are now ready to be deployed
 - i. Basic
 - ii. Bronze
 - iii. Silver, Gold and Platinum are being fine tuned based upon what we learn from deployment of Basic and Bronze packages.
- b. Pursuing managed and hosted server opportunities
- c. Continue to work with StackAdvisors to provide an audit and scope of work for reaching the goal line on LabTech and ConnectWise integration
- d. Posted for two MDS Technician positions
 - i. Interviews should be conducted next week
 - ii. One will replace a position previously filled
 - iii. One IT employee has provided notice of impending retirement
- e. Website redesign (ongoing)
 - i. Update the look modify branding
 - ii. Increase functionality
 - 1. Start service order
 - 2. Chat
 - 3. more intuitive navigation

4. Operations

- a. Training to get all NOC personnel A+ certified continues
- b. Blade update is continuing this month.

- i. Neighborhoods have been selected for vDSL blades in order to provide greater bandwidth over copper. Some vDSL blades have been installed.
- 5. Business Sales Team
 - a. MSP Sales plan has been developed
 - i. Strategy and tactics
 - ii. Quotas
 - iii. Working with ConnectWise to integrate sales funnel and activity tracking
 - b. Breaking down markets by geography and developing marketing strategy for suite of services
 - c. Hosted PBX has been built and is undergoing testing and building of packages
 - d. Continue working on engaging outside sales agents
- 6. WTA L&R May 13-15
 - a. Address increase to FCC reporting
 - b. Impact on service deployment
 - c. Economic impact of reforms
- 7. New FCC Chairman

Public Comment: None

Next meeting is set for June 6, 2013 ADJOURNMENT

The meeting adjourned at 1:43 PM

Respectfully Submitted,

Patti Brown

Administrative Assistant

Approved by:

General Manager

Agenda	Item	#	1

(___) Other (Specify type)

Churchill County Agenda Report

Date Submitted: May 20, 201	Agenda Date Requested: June 6, 2013 Time Requested: 1:15 p.m.
-	anager, CC Communications and possible action regarding RESOLUTION NO. 18-13, e Fiscal Year 2012/2013 Budget of CC Communications —
Type of Action Requested: () Resolution	(check one) () Ordinance

Recommended Board Action: I move to approve Resolution No. 18-13 a resolution seeking to augment and amend the fiscal year 2012/2013 budget of CC Communications – Telephone Enterprise Fund and other matters related thereto.

Does this action require a Business Impact Statement? () Yes (X) No

Discussion: The management of CC Communications has determined that sufficient fund equity exists to augment the expenditures without creating a deficit fund equity, and this augmentation does not materially affect the current or future operations of the CC Communications-Telephone Enterprise Fund. We are asking that the budget be augmented by \$700,000.00 for fiscal year 2012/2013.

The budget estimate for this project is \$N/A

(X) Formal Action/Motion

Fiscal Impact:

Explanation of Impact:

Funding Source: Current Budget

Alternatives:

Prepared By:	P. Brown	_	Date: _	5-20-13	
Reviewed By:	(Department Manager)		Date: _	5.20.13	
Concurrences	(CC Communications Manager)	-0	Date:_	5-23-13	20100-0
	(Accounting Manager, as to availability of funds/bu	dget)	Date: _	5.20.13	
	(Other)		Date: _		
Board Action T	aken:				
		1) 2)			Aye/Nay
-					
(Vote Recorde	d By)				

1 2 RESOLUTION NO. 18-13 3 BOARD OF COUNTY COMMISSIONERS CHURCHILL COUNTY, NEVADA 4 5 6 7 A RESOLUTION SEEKING TO AUGMENT AND AMEND THE 8 FISCAL YEAR 2012/2013 BUDGET OF CC COMMUNICATIONS – 9 TELEPHONE ENTERPRISE FUND AND OTHER MATTERS RELATED 10 THERETO. 11 BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY 12 13 COMMISSIONERS OF CHURCHILL COUNTY, NEVADA: 14 WHEREAS, the Management of CC Communications has determined that 15 greater than anticipated Telephone expenses have been, or will be incurred, and 16 WHEREAS, the Management of CC Communications has determined that 17 sufficient fund equity exists to augment the expenditures without creating a deficit 18 fund equity, and 19 WHEREAS, this augmentation does not materially affect the current or 20 future operations of the CC Communications-Telephone Enterprise Fund, and 21 NOW THEREFORE, BE IT RESOLVED that the Fiscal Year budget of 22 CC Communications-Telephone Enterprise Fund be augmented by \$700,000.00 to 23 account for the additional expenses. 24 25 This Resolution shall be effective on the 6th day of June, 2013, and thereafter. 26 //// 27 //// 28

- 1	PROPOSED AND ADOPTED THI	S 6th DAY, OF JUNE, 2013.
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3	THOSE VOTING AYE:	
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6	THOSE VOTING NAY:	
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10		CHURCHILL COUNTY BOARD
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Agenda	Item	#	2

Churchill County Agenda Report

Date Submitted: May 20, 2013	Agenda Date Requested: June 6, 2013
	Time Requested: 1:15 p.m.

To: Board of Churchill County Commissioners

From: Mark Feest, General Manager, CC Communications

Subject Title: Consideration and possible action regarding RESOLUTION NO. 19-13, augment and amend the Fiscal Year 2012/2013 Budget of CC Communications – Broadband Enterprise Fund.

Type of Action Requested: (check one)	
() Resolution	() Ordinance
(X) Formal Action/Motion	() Other (Specify type)
Does this action require a Business Impact	Statement? () Yes (X) No

Recommended Board Action: I move to approve Resolution No. 19-13, a resolution seeking to augment and amend the fiscal year 2012/2013 budget of CC Communications – Broadband Enterprise Fund and other matters related thereto.

Discussion: The management of CC Communications has determined that sufficient fund equity exists to augment the expenditures without creating a deficit fund equity, and this augmentation does not materially affect the current or future operations of the CC Communications-Broadband Enterprise Fund. We are asking that the budget be augmented by \$175,000.00 for fiscal year 2012/2013.

The budget estimate for this project is \$N/A

Fiscal Impact:
Explanation of Impact:
Funding Source: Current Budget
Alternatives:

Prepared By:	P. Broon		Date: _	5.20-13	
Reviewed By:	(Department Manager)	<u></u>	Date: _	5.20.13	
Concurrences:	200 1. 1.	_	Date: _	5-23-13	
	(Accounting Manager, as to availability of funds/bu	dget)	Date: _	5.20.13	
	(Other)		Date: _		
Board Action T Motion:	'aken:	1)			Aye/Nay
(Vote Recorde	d By)				

1 2 RESOLUTION NO. 19-13 3 BOARD OF COUNTY COMMISSIONERS 4 CHURCHILL COUNTY, NEVADA 5 6 7 A RESOLUTION SEEKING TO AUGMENT AND AMEND THE 8 FISCAL YEAR 2012/2013 BUDGET OF CC COMMUNICATIONS -9 BROADBAND ENTERPRISE FUND AND OTHER MATTERS RELATED 10 THERETO. 11 BE IT HEREBY RESOLVED BY THE BOARD OF COUNTY 12 13 COMMISSIONERS OF CHURCHILL COUNTY, NEVADA: 14 WHEREAS, the Management of CC Communications has determined that 15 greater than anticipated Broadband expenses have been, or will be incurred, and 16 WHEREAS, the Management of CC Communications has determined that 17 sufficient fund equity exists to augment the expenditures without creating a deficit 18 fund equity, and 19 WHEREAS, this augmentation does not materially affect the current or 20 future operations of the CC Communications-Broadband Enterprise Fund, and 21 NOW THEREFORE, BE IT RESOLVED that the Fiscal Year budget of 22 CC Communications-Broadband Enterprise Fund be augmented by \$175,000.00 23 to account for the additional expenses. 24 25 This Resolution shall be effective on the 6th day of June, 2013, and thereafter. 26 27 //// 28 ////

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2	PROPOSED AND ADOPTED THIS	6th DAY, OF JUNE, 2013.
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Agenda Item	ı# 3	
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Churchill County Agenda Report

Date Submitted: May 20, 2013	Agenda Date Requested: June 6, 2013 Time Requested: 1:15 p.m.
To: Board of Churchill County Commissioners From: Mark Feest, General Manager, CC Con Subject Title: Consideration and Possible A Telco Write Offs in the amount of \$24,	nmunications Action regarding 1 st Quarter 2013 Wireless-
Type of Action Requested: (check one) (Ordinance Other (Specify type)
Does this action require a Business Impact S	Statement? () Yes (X) No
Recommended Board Action: I m 2013 Wireless-Telco Write Offs in	ove to approve/deny the 1 st Quarte the amount of \$24,766.28
Discussion: See attached report	
The budget estimate for this project is \$.	
Fiscal Impact: Explanation of Impact: Funding Source: Current Budget Alternatives:	
Prepared By:Patti Brown	Date: <u>May 20, 2013</u>
Reviewed By: Xonia Ford (Department Manager)	Date: <u>May 20, 2013</u>
Concurrences: (CC Communications Manager)	Date: <u>May 20, 2013</u>

(Accounting Manager, as to availability of fu	nds/budget)	Date: _	5.20.13	
(1	Other)		Date: _		
Board Action To Motion:	aken:	1) 2)			Aye/Nay
(Vote Recorded	1 By)				

CC COMMUNICATIONS SUMMARY OF WRITE OFFS FIRST QUARTER OF 2013

24,766.28	co	Accounts	70	Total
8,118.36	S	Accounts	<u>25</u>	March-13
6,043.95	မာ	Accounts	21	February-13
10,603.97	က	Accounts	24	January-13

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\$24,766.28		70	\$17,456.46	45	\$12,807.98	58	Avg/Qtr
ı	↔	0	\$ 17,423.12	60	\$ 10,867.95	52	Fourth Qtr
ı	↔	0	\$ 25,814.08	56	\$ 9,825.83	50	Third Qtr
ı	€9	0	\$ 23,287.19	49	\$ 10,967.94	55	Second Qtr
24,766.28	€9	70	\$ 3,301.44	16	\$ 19,570.21	75	First Qtr
353.80	€ 1		\$ 385.78		\$ 220.83		Avg/Account
8,255.43	· (A	23	\$ 5,818.82	15	\$ 4,269.33	19	Avg/Month
24,766.28	()	70	\$ 69,825.83	181	\$ 51,231.93	232	TOTALS
ı	8		\$ 8,716.89	33	\$ 3,875.95	16	December
ı	↔		\$ 4,617.01	16	\$ 2,149.64	12	November
i,	↔		\$ 4,089.22	<u>-1</u>	\$ 4,842.36	24	October
1	↔		\$ 7,336.12	19	\$ 1,770.24	12	September
ı	↔		\$10,470.03	15	\$ 3,323.81	17	August
1	↔		\$ 8,007.93	22	\$ 4,731.78	21	July
1	↔		\$ 16,297.33	23	\$ 3,048.85	19	June
1	↔		\$ 4,925.85	18	\$ 2,933.79	11	May
ı	↔		\$ 2,064.01	00	\$ 4,985.30	25	April
8,118.36	↔	25	\$ 3,301.44	16	\$ 5,579.04	21	March
6,043.95	↔	21	⇔	0	\$ 6,626.80	25	February
10,603.97	€	24	⇔	0	\$ 7,364.37	29	January
Amount	1	Accounts	Amount	Accounts	Amount	Accounts	Month
Total		# Of	Total	# Of	Total	#OF]	
		12013		707		1.07	

	HLTR		Held as IH	2small		Removed/ Added in	IH LTR Success	PRC	Paid in	Held as IH		Collection
Month	Mailed	Daid in Full	Acct	Oproceed	POB	Frror		mailed		Acct	- ena	Success Rate
Jan-13	35	_	2				9%	32	_	თ	_	25%
Feb-13	36	_		2		-1	6%	32	4	8	6	56%
Mar-13	28	1	ယ	1	1	-1	18%	23		5		26%
			IH Accts not paying as	Total # C/O Un-	Un-	Assigned						
Month	Bankrupt	Bankrupt 2small 2list	agreed +	accts	collectable	to CSN						
Jan-13	0		0	24	0	24						
Feb-13	5	2		21	7	14						
Mar-13	2	1	ა	25	3	22						

108.70%	27.89% \$5,385.44 \$8,118.36 40.19% 108.70%	\$8,118.36	\$5,385.44	27.89%	44.26% \$7,468.45	1 1	\$13,398.79	Mar-13
52.40%	33.01%	\$6,043.95	\$3,944.35		3.48% \$11,534.47		\$11,950.65	Feb-13
77.52%		\$10,603.97	22.48% \$10,603.97 \$10,603.97		6.04% \$13,679.36		\$14,559.34	Jan-13
after adds		after adds adds	adds	Rate	PRC \$	49	IH LTR \$	Month
C/O %	before	C/O \$	before	SS		Success Rate		
	C/O %		C/O \$	Efforts		HLTR		
				Collection				South Section
		ollars	Efforts by D	ications Collection Efforts by Dollars	nunications	CC Communi		

4 \$4,641.27 6%	10 \$5,662.52 14%	5 \$1,429.95 7%	7 \$3,946.51 10%	10 \$1,792.28 14%
Large bal. due to equipment charges	Abandoned Ported Wireless	Bankrupt Abandoned RTN Mail	Bankrupt	Deceased
nges	Quarterly Summary - Collection Challenges	ary - Collec	erly Summ	Quart

Legend:

IH=In-House
PRC=PreCollection (Warning notice mailed by CSN)
CSN=Collection Servcies of Nevada
C/O=Charged Off

Harry Scharmann	Carl Erquiaga	Pete Olsen	Approved By :		Shonda L. Standen Billing and Collections Supervisor	Approved For Write Offs:	Total for First Quarter 2013:
			COUNTY COMMISSIONERS	Mark Feest General Manager	Lorrie CC Cc	\$24,766.28	January-13 February-13 March-13 Total :
					Lorrie L. Ford CC Communications-CFO		Accounts Accounts Accounts Accounts
ρl	D)	۵I			9	D.	24 \$ 21 \$ 25 \$ 70 \$
Date	Date	Date				5.24-13 Date	10,603.97 6,043.95 8,118.36 24,766.28

Churchill County Agenda Report

Date Submitted: May 31, 2013 Agenda Date Requested: June 6, 2013

Time Requested: 1:15 p.m.

To: Board of Churchill County Commissioners

From: Mark Feest, General Manager, CC Communications

Subject Title: Consideration and Possible Action regarding change in provider for

Employee Health Benefits

Type of Action Requested: (check one) () Resolution (X) Formal Action/Motion	Ordinance Other (Specify type)
Does this action require a Business Impact	Statement? () Yes (X) No

Recommended Board Action: I move to approve/deny the recommendation of the CC Communications Insurance Advisory Committee that the medical insurance will change to Cigna and dental, vision, and life will remain the same for fiscal year 2013-2014.

Discussion: The CC Communications Insurance Advisory Committee has reviewed the new rates for the FY 2013-2014 medical, dental, vision, and life plans. There was no increase on the premiums for dental, vision, and life plans. However, the advisory committee has recommends that the medical plan should be changed from NTCA to Cigna. The broker firm LP Insurance Services of Reno, Nevada provided the quotes and the committee found that changing to Cigna would not only bring us in line with the fiscal year renewals (meaning NTCA renewal was in January and not July), but also reduced the monthly premium while slightly increasing benefits.

The budget estimate for this project is \$573,464.07 plus NTCA Membership \$16,120.00

Fiscal Impact: Savings of \$48,095.71 with total medical premiums for 2013-14 of \$541,488.36

Explanation of Impact: Reduced costs of premiums combined with the termination of NTCA membership.

Funding Source: Current Budget

Alternatives:

Prepared By:	(Prepared by)		Date: _	May 31, 2013	
Reviewed By	(Department Manager)		Date: _	5-31-20	13
Concurrence	(CC Communications General Manager)		Date: _	May 31, 2013	
	Accounting Manager, (as to availability of funds/bi	udget)	Date: _	5.31.13	
	(Other)		Date: _		
Board Action Motion:	Taken:	1) 2)			Aye/Nay
(Vote Record	ed By)				