NORMA J. GREEN CHURCHILL COUNTY ASSESSOR 155 N TAYLOR ST, STE 200 FALLON, NV 89406-2747

Date Mailed:		TO BE COMPLETED BY TAXPAYER
Account #:	Unsecured	Business type:
Tax Year:		Mail address, if different:
Location:		Location, if different:
		Person completing form:
		Contact person:
		Title:
		Phone:
		Fax:
		e-mail:

STATEMENT OF BUSINESS EQUIPMENT / ASSETS / PERSONAL PROPERTY – INSTRUCTIONS –

IN ACCORDANCE WITH NEVADA REVISED STATUTE 361.265 AND OTHER STATUTES, AS NOTED:

- · As a business owner you are required to submit a sworn statement of business equipment/assets (also known as personal property) in your possession as of July 1, 2013;
- · Your statement must be returned **not later than July 31, 2013**, except for a statement mailed to the taxpayer after July 15, in which case it must be returned within 15 days after demand for its return is made;
- Upon written petition of the property owner showing good cause, the assessor may grant one or more 30-day extensions;
- If any person after receiving this request by the Assessor's Office, neglects or refuses to give the statement herein provided for, the Assessor must make an estimate of the value of the property of such person and this value fixed by the Assessor may not be reduced by any Board of Equalization in accordance with Nevada Revised Statute 361.360;
- The information you provide is subject to verification in accordance with Nevada Revised Statute 361.263;
- · You will receive a new declaration each year as long as the business remains active. You will be asked to enter changes from the previous year, including all acquisitions and disposals of business equipment/assets/personal property.

WHEN PREPARING YOUR EQUIPMENT/ASSET/PERSONAL PROPERTY LIST, PLEASE INCLUDE:

- All equipment/assets/personal property:
 - · Owned, rented, leased, borrowed, gifted, used, or in your possession as of July 1, 2013, regardless of actual owner;
 - · That have been fully depreciated out for IRS purposes but are still in your possession;
 - · Regardless of age, still in your possession, not previously reported.
- Total acquisition cost includes:
 - · Your original purchase price (if you did not purchase the property, your estimate of its value at time of receipt);
 - The cost of any improvements (additions to or renovations of the property) other than routine maintenance/repairs;
 - · Transportation costs;
 - · Installation and set up costs necessary to make the property operational.

WHEN PREPARING YOUR EQUIPMENT/ASSET/PERSONAL PROPERTY LIST, PLEASE DO NOT INCLUDE:

- · Any equipment/assets/personal property acquired after July 1, 2013;
- Sales tax;
- · Licensed vehicles subject to the Department of Motor Vehicles governmental service tax;
- Inventory held for resale;
- · Raw materials held for manufacturing into finished goods;
- Supplies that are consumed during day-to-day operations, that have a useful life of less than one year.

LEASED/LOANED EQUIPMENT/ASSETS/PERSONAL PROPERTY:

- Please provide documentation (e.g., a copy of your lease agreement) should the lessor be the responsible party; otherwise, the assessor will maintain that the lessee is responsible for the personal property taxes;
- Include: capital lease, operating lease, true lease, dollar buyout lease, nominal lease, conditional sale contract, loaned items, etc.
- If you are in the business of leasing/loaning equipment to others:
 - · Please provide the physical location address of each asset;
 - · If a lease has terminated, indicate if the lessee acquired the property or if the property was returned to the lessor.

LEASE CHECK IF APPLICABLE:			
Equipment is declared in another county. County:			
No equipment is used in the business. Please explain:	4.1		
Shared equipment is owned and reported by another business.	at the same location.	har.	
Their business name: Out of business. Date business ceased:	Phone num	10er:	· · · · · · · · · · · · · · · · · · ·
How was equipment/assets/personal property disposed of:			
If to another business or person, their name, address, phone:			
Business sold. Date sold:			
Sold to (name, address, phone):			
CQUISITIONS not previously reported (see list beginning on page 3 Description and Quantity): Year Acquir	ad Total Aga	uisitian Cas
Description and Quantity	1 ear Acquir	eu Total Acq	uisition Cos
1 construction.			
			N. S. C.
EASED/LOANED PROPERTY: Documentation is required to confirm actude: capital lease, operating lease, true lease, dollar buyout lease, noming Lessor/Lessee #1—Name, mailing address, phone:		ract, loaned items	s, etc.)
Lesson/Lessee #1-Name, maning address, phone:	Asset # or	Year	Installed
Description and Quantity	Customer#	Acquired	Cost
Lessor/Lessee #2-Name, mailing address, phone:			
20000 na Traine, maining address, priorite.		1	
	i		
Lessor/Lessee #3–Name, mailing address, phone:			
Lessor/Lessee #3-Name, mailing address, phone:			
Lessor/Lessee #3-Name, mailing address, phone:			
Lessor/Lessee #3–Name, mailing address, phone:			
Lessor/Lessee #3–Name, mailing address, phone:			

Please carefully review the following list of previously reported property and cross out any items that are no longer in your possession.

em #	Description		Year Acquired	Acquisition C
ACQU	JISITIONS, LEASES/LOA	NS, OR DISPOSALS HAVE OCCURRI	ED SINCE LAST REPORT. C	heck here:
NATU therei	RE : Under penalty of perjurn and to the best of my knowledge.	y, I do hereby declare and affirm that I have edge, believe that it is correct and complete	examined this entire declaration at (NRS 361.265)	and any changes
	signature	Print taxpayer's name	Title	

Please return all pages of this statement to the Assessor's Office and make a copy for your records.

Fax

E-mail address

Phone

Date

LIST OF COMMON BUSINESS EQUIPMENT / ASSETS / PERSONAL PROPERTY

This sample list is included to assist you in completing your written statement of business equipment/assets/personal property. The list includes, but is not limited to, the following:

Air compressor Air conditioner, window Air condition/heating equip Aircraft repair

Asphalt seal surfacing

ATM

Auto repair/sales/service Auto wrecking yard

Bakery Bank Bar

Barber/Beauty shop Batch (concrete) plant Beverage machine

Billboard Billiards

Blue print machine
Bowling alley
Broadcasting

Burglar alarm system

Cable TV

Camera, closed circuit

Car wash
Carpet cleaning
Cash register
Cell phone
Cell site

Cement processing

Ceramics
Chain saw
Chiropractic
Cleaning service
Closed circuit TV
Coffee brewing
Coin wrap

Communications tower Computer, hard & software Concrete batch plant

Construction Container/dumpster Convalescent

Cooler, drinking water Copier/fax combo Copy machine Corral, portable Credit card machine

Day care, child/adult Dental office

Die & tool
Dishwasher

Distributing, wholesale Doctor's office

Donut shop
Drilling
Dry cleaning

Electrical manufacturing Electronic/digital Engineering/surveying Engraving/stamping Equipment & furniture Evaporative cooler

Exercise

Fabricated metal Farm Equipment

Auger Backhoe Baler Combine Disc Drags

Fertilize equipment Grain drills Grain elevator Harrowbeds Harrows Harvester Hay chopper Hay fluffer

Hay loader Hay squeeze

Laser level equipment

Machinery Manure spreader

Plough Rake Ripper Scraper Seeder Semen tank Sprayer Swather Tools Tractor Wagon Windrower

Fax Fire/security

Fixed equipment & machinery

Fixtures
Florist/gift shop
Fork lift
Funeral home
Furnishings
apartment
group qtrs
hotel/motel
patio
Furniture

Gaming

Gasoline station equipment General maintenance

Generator Gift shop Golf carts

Golf course equipment GPS engineering Grain equipment/storage Gravel/sand equipment Gymnastics

Gypsum products/machines

Healthcare Hospital

Ice making machine

Ice plant Industrial Information

Information systems Interior design

Jewelry store Juke box

Laboratory

Landscape maintenance

Laundry
coin operated
dry cleaning
route service

Lawn mowing/maintenance Leasehold improvement Library, law/medical Lockers/shed

Machine shop

Mailing equipment
Maintenance
Manufacturing
Martial arts
Masonry
Medical office
Metal products & equip
Mill & mine machinery
Mining improvements
Mobile equip, frequent use
Mobile home park

Machinery & equipment

Nursery, children's Nursery, horticulture

Modular building/office

Oil & gas lease equipment Optical

Oxygen cylinder

Paging Paint spray booth

Painting
Photography
Physical therapy
Plastics equipment
Point of sale (POS)
Portable building
Postage equipment
Power generator
Printing & publishing
Propane tank & equipment

Radio communications

Recreation

Refrigeration/refrigerator

Rentals Restaurant

Route laundry service

Safe

Sand/gravel equip Satellite communication Security camera

Security/fire

Service station equipment Shed/locker, portable

Shoe repair Shop equipment

Signage, indoor & outdoor

Silkscreen Slot machine Snowmobile

Soft drink equipment Spray paint booth Storage building, portable

Store electronic

Store fixtures/equipment Surveying

Tack/saddle
Telecommunications
Telephone system
Television/monitor
Television repair

Theater

Tire sales & service

Tool & die

Tools, hand/mise small Tower, communications

Unlicensed vehicles/trailers Upholstery

Vacuum sales/service Vending/dispensing Veterinary hospital

Video cameras games/tapes production

Warehouse equipment Washer/dryer Water bottles/cooler Welding

Wholesale distributing

Yard maintenance