State Requirements Checklist

- ☐ **Common Business Registration** on *SilverFlume* portal, www.silverflume.gov. A copy of this may be substituted for the application in the Business License Application.

- ☐ **Entity Registration** (if applicable) on SilverFlume portal. Your INC, LLC, LTD, etc. must be registered in order to link all other documentation to it. For more information contact Nevada Secretary of State, 800-450-8594.

- ☐ **State Business License** on *SilverFlume* portal. Please be sure to read all questions as there are exemptions that may apply. For more information contact Nevada Secretary of State, 800-450-8594.

- ☐ **Worker's Compensation Declaration (D-25)** on *SilverFlume* portal. The declaration form is also provided in the Business License Application. You are subject to Nevada State Labor Laws and must provide Worker's Compensation coverage for employees.

- ☐ **Taxation Registration** on SilverFlume portal. For more information contact Nevada Department of Taxation, 866-962-3707.

- ☐ **Certificate of Fictitious Name** (if applicable) must be filed with the Clerk of each county in which you conduct business per NRS 602 for all businesses operating under a name that is in any way different from the name(s) of the owner(s) or the name of the entity registered with the Secretary of State. The form is provided in the Business License Application. *Filing fee applies.*

- ☐ **Child Support Statement** applies to all persons (not registered entities) who operate a business. The form is provided in the Business License Application and must be completed per NRS 269.171.

- ☐ **Certificate of Profession** (where applies) must be provided to show compliance with the regulating agency for your business industry, including, but not limited to, Real Estate Broker/Agent, Massage Therapist, Insurance Agent, Contractor's License, Child Care, Practitioner, Liquor distribution/importation, Gaming, DMV registration/license, Locksmith/Safe Mechanic, etc.

- ☐ **State Health Permit** is required for all businesses handling food, beverages, or cosmetics and must be obtained from the Nevada Bureau of Health Protection Services, 775-423-2281 or 775-687-7533. *A permit from any other health district is not valid in Churchill County.*

The following are some local requirements in addition to those listed above:

- ☐ **Business License for the business location serving Churchill County**. In order to be able to license a business from a location outside our jurisdiction you need to provide proof that you are licensed to conduct business from that location if a business license is required.

- ☐ **Liquor/Gaming/Peddler Permit** from Churchill County Sheriff for these business activities. You may contact the Sheriff's office at 775-423-8083 and the applications are available on the Applications page of our website.

Please submit proof of compliance for those listed above that apply to your operation along with your Business License Application to the Churchill County Planning Department. There may be other affidavits that apply to your business operation, so please contact us at 775-423-7627 to discuss your business activities.