

**NOTICE OF PUBLIC MEETING  
CHURCHILL COUNTY COMMISSIONERS – CC COMMUNICATIONS  
MANAGEMENT  
CHURCHILL COUNTY ADMINISTRATIVE COMPLEX  
155 N. TAYLOR, COMMISSION CHAMBERS  
FEBRUARY 6, 2014  
1:15 P.M.  
AGENDA**

**CALL TO ORDER**

Verification of Posting of the Agenda

Public Comments (Issues that may not be listed on agenda)

**ACTION ITEMS** (In accordance with NRS 241.020, those items marked with an asterisk may require an action or vote by the Board of Churchill County Commissioners.

- \* Approval of the Agenda
- \* Approval of the December 5, 2013 regular meeting minutes.

**\*NEW BUSINESS**

- \*1 Consideration and Possible Action regarding 4<sup>th</sup> Quarter 2013 Telco Write offs in the amount of \$9,230.99.
- \*2 Consideration and Possible Action regarding award of Bid #01-14 Copper Cable for Sale Lot/Group #3.
- \*3 Consideration and Possible Action regarding proposed New Policy for GPS Tracking for CC Communications Employees.
- \*4 Consideration and Possible Action regarding proposed New Policy for Donations and Sponsorships.
- \*5 Consideration and Possible Action regarding donation of services to U.S. Naval Sea Cadet Corps.
- \*6 Consideration and Possible Action regarding a donation of Phone Service, DSL, and Digital TV for Room for Ruth.
- \*7 Consideration and Possible Action regarding Sponsorship to the Relay for Life 2014 Event.

**CONSENT ITEMS** (action items generally not requiring discussion or explanation)

- \* Notification of Purchases made Pursuant to N.R.S. 332.112, N.R.S 332.115 or N.R.S. 332.146

NONE

**REPORTS**

1. General Manager's Report
2. Closed Session to Discuss Up Coming Labor Negotiations Pursuant to N.R.S. 288

**\*ADJOURNMENT**

1. Set Next Meeting Date: March 6, 2014
2. Adjournment

AFFIDAVIT OF POSTING

State of Nevada )  
County of Churchill )<sup>ss</sup>

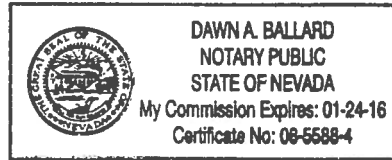
Patti Brown, of said Churchill County being duly sworn, says that on the 31<sup>st</sup> day of January, 2014, she posted a copy of this agenda at the County Administration Complex in said Churchill County, where proceedings are pending.

P. Brown

On this 31<sup>st</sup> day of January, 2014, Patti Brown personally appeared before me, a Notary Public, who acknowledged that she executed the above instrument.

Dawn A. Ballard  
Notary Public

COPIES WERE ALSO POSTED AT:  
CC Communications  
Churchill County Law Enforcement Facility  
[www.cccomm.info](http://www.cccomm.info)



*Notice to Persons with Disabilities:* Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the CC Communications Executive Office in writing at P.O. Box 1390, Fallon, Nevada 89407 (Attn: Patti Brown), or by calling 423-7654, ext. 1215 at least two days in advance.

Agenda Item # 1

Churchill County  
Agenda Report

Date Submitted: January 28, 2014

Agenda Date Requested: February 6, 2014  
Time Requested: 1:15 p.m.

To: Board of Churchill County Commissioners

From: Mark Feest, General Manager, CC Communications

Subject Title: **Consideration and Possible Action regarding 4<sup>th</sup> Quarter 2013 Telco Write Offs in the amount of \$9,230.99**

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify type)

Does this action require a Business Impact Statement? ( ) Yes (X) No

***Recommended Board Action: I move to approve/deny the 4<sup>th</sup> Quarter 2013 Wireless-Telco Write Offs in the amount of \$9,230.99.***

Discussion: See attached report

The budget estimate for this project is \$.

Fiscal Impact:

Explanation of Impact:

Funding Source: Current Budget

Alternatives:

Prepared By: Patti Brown

Date: January 28, 2014

Reviewed By: \_\_\_\_\_  
(Department Manager)

Date: January 28, 2014

Concurrences:   
(CC Communications Manager)

Date: January 28, 2014

Zonie Ford  
(Accounting Manager, as to availability of funds/budget)

Date: 1-28-14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

CC COMMUNICATIONS  
SUMMARY OF WRITE OFFS  
FOURTH QUARTER OF 2013

October-13	14	Accounts	\$	3,943.88
November-13	6	Accounts	\$	3,089.01
<u>December-13</u>	<u>9</u>	<u>Accounts</u>	<u>\$</u>	<u>2,198.10</u>
<b>Total</b>	<b>29</b>	<b>Accounts</b>	<b>\$</b>	<b>9,230.99</b>

**CC COMMUNICATIONS - WRITE OFF AVERAGE REPORT**

Month	[2011]		[2012]		[2013]	
	#OF Accounts	Total Amount	# Of Accounts	Total Amount	# Of Accounts	Total Amount
January	29	\$ 7,364.37	0	\$ -	24	\$ 10,603.97
February	25	\$ 6,626.80	0	\$ -	21	\$ 6,043.95
March	21	\$ 5,579.04	16	\$ 3,301.44	25	\$ 8,118.36
April	25	\$ 4,985.30	8	\$ 2,064.01	38	\$ 9,655.95
May	11	\$ 2,933.79	18	\$ 4,925.85	46	\$ 7,818.13
June	19	\$ 3,048.85	23	\$ 16,297.33	28	\$ 7,955.27
July	21	\$ 4,731.78	22	\$ 8,007.93	34	\$ 6,918.95
August	17	\$ 3,323.81	15	\$ 10,470.03	22	\$ 4,692.72
September	12	\$ 1,770.24	19	\$ 7,336.12	20	\$ 3,647.09
October	24	\$ 4,842.36	11	\$ 4,089.22	14	\$ 3,943.88
November	12	\$ 2,149.64	16	\$ 4,617.01	6	\$ 3,089.01
December	16	\$ 3,875.95	33	\$ 8,716.89	9	\$ 2,198.10
<b>TOTALS</b>	<b>232</b>	<b>\$ 51,231.93</b>	<b>181</b>	<b>\$ 69,825.83</b>	<b>287</b>	<b>\$ 74,685.38</b>
<b>Avg/Month</b>	<b>19</b>	<b>\$ 4,269.33</b>	<b>15</b>	<b>\$ 5,818.82</b>	<b>24</b>	<b>\$ 6,223.78</b>
<b>Avg/Account</b>		<b>\$ 220.83</b>		<b>\$ 385.78</b>		<b>\$ 260.23</b>
<b>First Qtr</b>	<b>75</b>	<b>\$ 19,570.21</b>	<b>16</b>	<b>\$ 3,301.44</b>	<b>70</b>	<b>\$ 24,766.28</b>
<b>Second Qtr</b>	<b>55</b>	<b>\$ 10,967.94</b>	<b>49</b>	<b>\$ 23,287.19</b>	<b>112</b>	<b>\$ 25,429.35</b>
<b>Third Qtr</b>	<b>50</b>	<b>\$ 9,825.83</b>	<b>56</b>	<b>\$ 25,814.08</b>	<b>76</b>	<b>\$ 15,258.76</b>
<b>Fourth Qtr</b>	<b>52</b>	<b>\$ 10,867.95</b>	<b>60</b>	<b>\$ 17,423.12</b>	<b>29</b>	<b>\$ 9,230.99</b>
<b>Avg/Qtr</b>	<b>58</b>	<b>\$ 12,807.98</b>	<b>45</b>	<b>\$ 17,456.46</b>	<b>72</b>	<b>\$ 18,671.35</b>

**Total for Fourth Quarter 2013:**

October-13	Accounts	14	\$	3,943.88
November-13	Accounts	6	\$	3,089.01
December-13	Accounts	9	\$	2,198.10
Total :	Accounts	29	\$	<b>9,230.99</b>

**Approved For Write Offs:**

\$ 9,230.99

1-2-14  
Date

*Shonda V Standen*  
Shonda V Standen

Billing and Collections Supervisor

*Lorrie L. Ford*

Lorrie L. Ford

CC Communications-CFO

*Mark Feest*

Mark Feest

General Manager

**Approved By :**

**COUNTY COMMISSIONERS**

          
Pete Olsen

          
Date

          
Carl Erquiaga

          
Date

          
Harry Scharmann

          
Date

**CC Communications Collection Efforts by Number of Accounts**

Month	IH LTR Mailed	Paid in Full	Held as IH Acct	2small 2proceed	Legal	Removed/ Added in Error	IHLTR Success Rate	PRC notices mailed	Paid in Full	Held as IH Acct	Legal	Collection Efforts Success Rate
Oct-13	33	7	1	2			24%	23	8	5	3	70%
Nov-13	22	2	1	0		0	14%	19	7	6	2	79%
Dec-13	19	7	6	0	1		74%	4	0	2	0	50%
Month	Bankrupt	2small 2list	IH Accts not paying as agreed +	Total # C/O accts	Un-collectable	Assigned to CSN						
Oct-13	0	2	5	14	2	12						
Nov-13	0	0	2	6	0	6						
Dec-13	0	0	7	9	1	8						

**CC Communications Collection Efforts by Dollars**

Month	IH LTR \$	IHLTR Success Rate	PRC \$	Collection Efforts Success Rate	C/O \$ before adds	C/O \$ after adds	C/O % before adds	C/O % after adds
Oct-13	\$4,935.68	7.35%	\$4,572.80	58.27%	\$1,908.26	\$3,943.88	38.66%	79.91%
Nov-13	\$6,044.92	7.88%	\$5,568.75	86.12%	\$773.11	\$3,089.01	12.79%	51.10%
Dec-13	\$3,955.90	84.57%	\$610.33	17.77%	\$501.90	\$2,198.10	12.69%	55.57%

**Quarterly Summary - Collection Challenges**

Deceased	Bankrupt	Abandoned RTN Mail	Large bal. due to equipment charges	#
5	0	3	0	0
\$824.62	\$0.00	\$1,276.16	\$0.00	Total \$
17%	0%	10%	0%	%

Legend: IH=In-House  
 PRC=PreCollection (Warning notice mailed by CSN)  
 CSN=Collection Services of Nevada  
 C/O=Charged Off



Churchill County  
Agenda Report

Date Submitted: January 28, 2014

Agenda Date Requested: February 6, 2014  
Time Requested: 1:15 p.m.

To: Board of Churchill County Commissioners

From: Mark Feest, General Manager, CC Communications

Subject Title: **Consideration and Possible Action regarding award of Bid #01-14 Copper Cable for Sale Lot/Group #3**

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify type)

Does this action require a Business Impact Statement? ( ) Yes ( X ) No

***Recommended Board Action: I move to approve/deny Bid #01-14 to Larry Tucker at \$1.27 per pound as the highest responsive and responsible bidders pursuant to N.R.S. 332.***

**Discussion:** CC Communications solicited a bid to find buyers to purchase reels of copper that are located at our warehouse that are no longer needed. CC Communications received two (2) responses to Bid #01-14 and results of the responses are:

Name	Copper
WT LLC	\$1.25 per lb.
Larry Tucker	\$1.27 per lb.

It is our recommendation and with the Boards approval to award Bid #01-14 Lot/Group #3 to Larry Tucker at \$1.27 per pound.

**The budget estimate for this project is \$**

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source: Current Budget**

**Alternatives:**

Prepared By:           Patti Brown          

Date:           January 28, 2014

Reviewed By: \_\_\_\_\_  
(Department Manager)

Date: \_\_\_\_\_

Concurrences: Mark Ford  
(CC Communications Manager)

Date: 1-28-14

Donna Ford  
(CFO as to availability of funds/budget)

Date: 1-28-14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

January 19, 2014

CC Communications

PO box 1390

Fallon Nevada 89406

Dear Sir or Madam:

In regards to the copper bid # 01-14, I would like to submit a bid of \$1.27 per pound .Contact information is Email [ljtucker@phonewave.net](mailto:ljtucker@phonewave.net) Home address 2966 Indian Lakes Rd Fallon NV. Home phone 775 423 3332

Sincerely,

Larry Tucker

January 27, 2014

This is in regards to the Bid# 01-14 for the sale of copper communications wire still on spools. WT LLC would like to submit for your consideration a bid of \$1.25 per net lb of wire, (less spool weight). Weighed on a public 3<sup>rd</sup> party scale.

Thank you for your consideration to this bid.

Shamo Brown, Manager

WT LLC

A handwritten signature in cursive script that reads "Shamo Brown".

775-423-4803

**Churchill County  
Agenda Report**

**Date Submitted:** January 31, 2014

**Agenda Date Requested:** February 6, 2014  
**Time Requested:**

**To:** Board of Churchill County Commissioners

**From:** Mark Feest, General Manager, CC Communications

**Subject Title:** **Consideration and Possible Action regarding Proposed New Policy for GPS Tracking for CC Communications Employees**

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify type)

**Does this action require a Business Impact Statement?** ( ) Yes ( X ) No

***Recommended Board Action: I move to approve/deny the proposed new policy for GPS Tracking.***

**Discussion:** The purpose of using the GPS tracking system is to determine employee locations to facilitate the efficient dispatching of personnel and to enhance the safety of employees that may be working in remote areas. The GPS system will only be activated during periods of time when the employee is on duty or for locating a lost cellular phone. Each employee will be required to sign an acknowledgement page that they have read and understand the policy.

**The budget estimate for this project is \$ N/A**

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source:** Current Budget

**Alternatives:**

**Prepared By:** Patti Brown

**Date:** January 31, 2014

**Reviewed By:** \_\_\_\_\_  
(Department Manager)

**Date:** January 31, 2014

**Concurrences:** \_\_\_\_\_  
(CC Communications Manager)

**Date:** January 31, 2014

Zonie Ford  
(Accounting Manager, as to availability of funds/budget)

Date: 1.28.14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Distribution: All Employees	Subject: GPS Tracking
Effective Date: February 6, 2014	File Under: Administration
Revision Date:	Page 1 of 1 Pages
<b>GPS TRACKING POLICY</b>	

The Company reserves the right to install or activate GPS tracking systems in Company owned vehicles, computers, tablets, cellular phones or other Company owned property and to use such systems for all lawful purposes.

#### Potential Use

In addition to other lawful purposes for which the Company may in the future use GPS tracking systems, the systems may be used to (1) determine employee locations to facilitate the efficient dispatching of personnel and (2) enhance the safety of employees working in remote areas.

#### Cellular Phone Limitations

GPS tracking systems employed in cellular phones will only be activated during periods of time when the employee assigned the cellular phone is on duty, unless activation is for the sole purpose of locating a lost cellular phone.

#### Prohibited Uses

Employees with access to location data will only use said data for the purpose of increasing dispatch efficiency. Employees are prohibited from attempting to or disabling GPS tracking systems.

#### Violations

Violations of cellular phone limitations or prohibited uses may result in disciplinary action.

**Churchill County  
Agenda Report**

**Date Submitted:** January 31, 2014

**Agenda Date Requested:** February 6, 2014  
**Time Requested:**

**To:** Board of Churchill County Commissioners  
**From:** Mark Feest, General Manager, CC Communications  
**Subject Title:** **Consideration and Possible Action regarding Proposed New Policy for Donation and Sponsorship requests**

**Type of Action Requested:** (check one)  
 Resolution  Ordinance  
 Formal Action/Motion  Other (Specify type)

**Does this action require a Business Impact Statement?** ( ) Yes ( X ) No

***Recommended Board Action: I move to approve/deny the proposed new policy for Donations and Sponsorships as submitted approving the dollar limits***

***Or  
I move to approve/deny the proposed new policy for Donations and Sponsorships changing item #7 to read "The General Manager has authority to approve or deny all donation or sponsorship requests.***

**Discussion:** Currently CC Communications has guidelines in place regarding donations and sponsorships. We would like to make the guidelines into and administrative policy. In the past requests of \$1,000 or more have been brought before the Board for approval. While we are making this a policy we wanted to know if the Board wants to give full authority to the General Manager to approve all requests or if the Board still wants to approve requests \$1,000 and above.

**The budget estimate for this project is \$ N/A**

**Fiscal Impact:**  
**Explanation of Impact:**  
**Funding Source:** Current Budget  
**Alternatives:**



Prepared By: Patti Brown

Date: January 31, 2014

Reviewed By: \_\_\_\_\_  
(Department Manager)

Date: January 31, 2014

Concurrences:   
(CC Communications Manager)

Date: January 31, 2014

Zonie Ford  
(Accounting Manager, as to availability of funds/budget)

Date: 1.31.14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Distribution: All Employees	Subject: Donations & Sponsorships
Effective Date: February 6, 2014	File Under: Administration
Revision Date:	Page 1 of 1 Pages
<b>DONATION AND SPONSORSHIP POLICY</b>	

### **CC Communications Guidelines for Donations and Sponsorships**

It is the general policy of CC Communications to honor legitimate donation or sponsorship requests that do not exceed allocated budgets during CC Communications fiscal year from July 1 – June 30. The donations and sponsorships budget will be part of the overall General Manager’s budget.

1. CC Communications will only accept donation requests from officers of bona fide non-profit entities and their authorized representatives.
2. If the request is made by an authorized representative, or a “for profit” entity on behalf of a non-profit entity, the request shall also include a letter of authorization signed by an officer of the non-profit entity and designating the authorized representative to conduct such business.
3. All donation or sponsorship requests must be submitted to CC Communications in writing, on the letterhead of the organization requesting the donation or on a CC Communications Donation Request Form. The request must be signed by an officer of the requesting entity and include the statement “I certify that the donation will be used for a valid purpose within the IRC governing non-profit entities
4. Donations will be made to local organizations or local chapters of worldwide, national or regional organizations in CC Communications markets only. (Example: American Cancer Society, Fallon or Elko Chapters) No donations or sponsorships will be given to any organizations outside of CC Communications markets.
5. In no case shall a donation will be made to a “for profit” entity, except as provided in 2 above.
6. No donations or sponsorships will be provided to individuals (Example: We will not sponsor an individual for a walk-a-thon. However, we will donate to or sponsor the organization for which the walk-a-thon is being held, such as, The American Cancer Society, Fallon Chapter)
7. The General Manager will approve donations or sponsorships up to \$\_\_\_\_\_ and the Board of Directors will approve donation or sponsorship requests valued at amounts over \$\_\_\_\_\_.
8. The Administrative Assistant will maintain the files and paperwork regarding donations and will provide, upon request, reports to the General Manager on the status of donations, expenses and budgets.
9. Any entity suspected of misrepresenting its dealings or circumventing the intent of this policy in connection with a prior request will not be considered for a donation in any amount without first appearing before the Board of directors on all subsequent requests.
10. All donations are subject to CC Communications’ right to request an accounting for the donated amount for up to three (3) years subsequent to the date donation is received.

**Churchill County  
Agenda Report**

**Date Submitted:** January 31, 2014

**Agenda Date Requested:** February 6, 2014  
**Time Requested:** 1:15 p.m.

**To:** Board of Churchill County Commissioners

**From:** Mark Feest, General Manager, CC Communications

**Subject Title:** **Consideration and Possible Action regarding donation of services to U.S. Naval Sea Cadet Corps**

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify type)

**Does this action require a Business Impact Statement?** ( ) Yes ( X ) No

***Recommended Board Action: I move to approve/deny a donation of services to U.S. Naval Sea Cadet Corps in the amount of \$1,443.52 for telephone and internet for one year which includes installation fees***

**Discussion:** CC Communications has received a request from the U.S. Naval Sea Cadet Corps for a donation of telephone and internet services for a learning lab that will be located at NAS Fallon in its drill hall. The month cost for these services is \$109.96 along with installation fees of \$124.00. The total for this year would be \$1,443.52. We are asking the Board's pleasure regarding this donation.

**The budget estimate for this project is:**

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source:** Current Budget

**Alternatives:**

**Prepared By:** Patti Brown

**Date:** January 31, 2014

**Reviewed By:** \_\_\_\_\_  
(Department Manager)

**Date:** \_\_\_\_\_

**Concurrences:**   
(CC Communications General Manager)

**Date:** 1-31-14

Donie Ford  
(Accounting Manager, (as to availability of funds/budget)

Date: 1-31-14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

DONATION REQUEST/SPONSORSHIP FORM

Please fill out the following information and return this form with your written donation request.

Name: USNSCC, Fallon Division Request Date: Jan 15, 2014

Organization: Naval Youth Program Event Date: \_\_\_\_\_

Organization Type: Non-Profit  For Profit [ ]

Address: NAS Fallon Contact: LTC Wohle Telephone: 428-6696

Amount/Items Requested \_\_\_\_\_ RECEIVED

Please give a brief description of your organization and the purpose for your donation request. JAN 16 2014

See attachment CC COMMUNICATIONS

Please attach a 2<sup>nd</sup> sheet if necessary.

**Certification:** I certify that the donation received will be used for a valid purpose within the IRC governing non-profit entities and that all information contained in this request is accurate. I am authorized by the above organization to make this request.

NAME: Henry L. Wohle LTC (ret)

SIGNATURE: [Signature]

TITLE: Commanding Officer



Approved by: \_\_\_\_\_

1750 W. Williams Ave., Fallon, NV 89406  
775-423-7654 www.cccomm.net

Date: \_\_\_\_\_

For Internal Use Only: General [ ] Sports [ ] Educational [ ] Donation Ads [ ] Events [ ]



# U.S. NAVAL SEA CADET CORPS

Fallon Division



Board of Directors  
CC Communications  
Fallon, Nevada 89406

**BLUF:**

The Fallon Naval Sea Cadets Division is a naval youth program that extends entire area of operations of Northern Nevada. The Fallon Division has cadets arriving from Reno, Sparks, South Lake Tahoe, Dayton, Silver Springs, Fallon, Fernley, Lovelock, Winnemucca and Elko.

The Fallon Division is requesting financial assistance from CC Communications to donate communication services and used equipment in support of the Fallon Division Sea Cadet program. The Sea Cadet Drill Hall is located in Barracks 1, building 304, NAS Fallon. We currently have forty-nine Cadets in our program.

Since 1958 the Naval Sea Cadet Corps has been committed to providing American youth with a drug and alcohol free environment to foster their leadership abilities, broaden their horizons through hands-on training and guide them to becoming mature young adults. The request for support is needed to accomplish the required National HQ administrative duties and support the learning center (lab) in the drill hall. Each cadet in the Sea Cadet program must complete the required Basic Military Requirements (BMR's) for advancement.

If possible, could CC Communications donate the required services (monthly and start-up cost) to support the Administrative and the Learning Center requirements? The start-up requirements are Line charges \$29.03, Internet charge \$64.95 monthly charge \$7.99, activation charge \$54.00, Internet install \$70.00 and the Single-band charge of 7.99.

CC Communications financial assistance in support of the Fallon Division Sea Cadet program would be a corner stone in the continuing development of a world-class naval youth program.

Thank you for the attention and consideration in this matter.

Respectfully,

*Henry L. Wohle*  
Henry L. Wohle

LTC (ret) SC  
US Army  
Commanding  
1-775-428-6696

	70.00 *
	29.03 +
	64.95 +
	7.99 +
	7.99 +
	109.96 *
	109.96 x
	12. =
YEAR	1,319.52 *
	1,319.52 +
one time	54.00 +
one time	70.00 +



### What is the Naval Sea Cadet Corps?

The Naval Sea Cadet Corps (NSCC) is a program for young men and women ages 13-17 who are interested in developing their skills in leadership, basic seamanship, courage, self-reliance, military discipline and are committed to being drug and gang free.

### What is the Navy League Cadet Corps?

The Navy League Cadet Corps (NLCC) is the junior cadet program for the NSCC. The NLCC introduces boys and girls ages 11-14 to naval life through instruction in basic seamanship and leadership.

### What uniforms will I wear?

Cadets are authorized by the Secretary of the Navy to wear Navy enlisted uniforms appropriately marked with NSCC/NLCC insignia.

### What are the requirements of membership?

All prospective cadets must be U.S. Citizens, be drug-free, unmarried, a full-time student with at least a "C" grade point average, have parental consent, and possess good moral character. In addition you must be interested in the program and committed to attending drills (meetings) regularly.

### Can anyone join?

Applicants meeting the NSCC's minimum age requirement will not be denied membership in, benefit of, discriminated by, or excluded from participating in NSCC activities on the basis of race, sex, color, religion, national origin, or disability.

### Will I have to pay dues?

Yes. Your enrollment fee includes premiums paid toward the Sea Cadet Group Accident and Health Protection Plan.

### Must I buy my own uniforms?

Surplus U.S. Navy uniforms are made available to the NSCC and NLCC. These uniforms, in turn, are made available to cadets at a minimal cost for shipping and handling. Uniform needs that cannot be met through this source may be purchased at Navy Exchange Uniform Shops.

### Will Cadet training detract from my school work?

Not likely. Cadet units usually meet only one night a week or one weekend a month during the school year. Instruction is designed to supplement your school work. Normally, training away from home is conducted only during school vacation periods.

### What do Cadets learn?

Cadets study a broad range of subjects. Some are designed to help them to become better adult citizens, other teach them the importance of strong maritime forces. They also study naval history, customs and traditions, seamanship, navigation and similar subjects that will help their chances for promotion should they decide to join one of the sea services

### What are my chances for promotion?

Promotion within the Cadet Corps is based upon merit. Promising individuals, upon fulfilling certain successive qualifications and requirements, are given command positions and encouraged to develop their leadership abilities.

### Who sponsors the NSCC/NLCC?

Most Cadet units are sponsored by Individual Councils of the Navy League of the United States, a non-profit organization made up of U.S. citizens whose objective is to support the sea services, and who are deeply interested in the welfare of young Americans.

### Who instructs Cadets?

Cadets are instructed by naval personnel (active, reserve, or retired), by senior Cadets and by dedicated adult volunteer leaders who comprise the NSCC Officer Corps.

Churchill County  
Agenda Report

Date Submitted: January 31, 2014

Agenda Date Requested: February 6, 2014  
Time Requested:

To: Board of Churchill County Commissioners

From: Mark Feest, General Manager, CC Communications

Subject Title: **Consideration and Possible Action Regarding a donation of Phone Service, DSL, Digital TV for Room for Ruth**

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify type)

Does this action require a Business Impact Statement? ( ) Yes (X) No

***Recommended Board Action: I approve/deny the donation of the service package for telephone, DSL and Digital TV for Room for Ruth in the amount \$81.21 per month for a yearly total of \$974.52.***

**Discussion:** Doreen Hill from Room for Ruth has asked if CC Communications could donate the cost of monthly services that they receive. Room for Ruth is a non profit organization and provides transitional housing for women in distressed or desperate living situations. They offer shelter, refuge, coaching and positive lifestyle choices to women who want to rebuild and reestablish their lives in our community.

CC Communications has donated the services in the past when Room for Ruth started. Through other donations from the community they have been able to pay for their services without asking for help from CC Communications. Recently, repairs to their location have depleted the organizations funds and are asking if CC Communications could donate the telecommunication services once again. The total for the year would be \$974.52. We are requesting the Boards pleasure regarding this donation.

The budget estimate for this project is \$

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source: Current Budget**

**Alternatives:**



Prepared By: Patti Brown

Date: January 30, 2014

Reviewed By: \_\_\_\_\_  
(Department Manager)

Date: January 30, 2014

Concurrences:   
(CC Communications Manager)

Date: January 30, 2014

Donie Ford  
(Accounting Manager, as to availability of funds/budget)

Date: 1-31-14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**DONATION REQUEST/SPONSORSHIP FORM**

Please fill out the following information and return this form with your written donation request.

Name: Doreen Hill Request Date: 1-30-14

Organization: Room for Ruth Event Date: A.S.A.P. ☺

Organization Type: Non-Profit  For Profit [ ]

Address: 110 S. ALLEN STREET Contact: Doreen Hill Telephone: 423-6044

Amount/Items Requested PHONE AND CABLE BILL DONATION REQUEST

Please give a brief description of your organization and the purpose for your donation request.

I AM REQUESTING HELP WITH OUR BILLS. ROOM FOR RUTH IS A TRANSITIONAL LIVING HOME FOR WOMEN WHO WANT TO REBUILD AND REORGANIZE THEIR LIVES. WE OPENED 7 YEARS AGO AND CC COMM GRACIOUSLY PAID OUR PHONE BILL + CABLE FOR 2 YEARS WHEN WE BECAME SELF SUPPORTING WE STARTED PAYING OUR OWN BILLS. DUE TO EXTENSIVE HOME REPAIRS PLUMBING ETC... WE HAVE FOUND OURSELVES IN A FINANCIAL BIND AND IN NEED OF SUPPORT FROM THE COMMUNITY. COULD YOU PLEASE CONSIDER HELPING US AGAIN!!

Please attach a 2<sup>nd</sup> sheet if necessary.

**Certification:** I certify that the donation received will be used for a valid purpose within the IRC governing non-profit entities and that all information contained in this request is accurate. I am authorized by the above organization to make this request.

81.21 per mo.  
x 12  
974.<sup>00</sup> YEAR

NAME: Doreen Hill  
SIGNATURE: Doreen Hill  
TITLE: Chairperson RHR



Approved by: \_\_\_\_\_

1750 W. Williams Ave., Fallon, NV 89406  
775-423-7654 www.cccomm.net

Date: \_\_\_\_\_

**For Internal Use Only:** General [ ] Sports [ ] Educational [ ] Donation Ads [ ] Events [ ]

Agenda Item # 7

**Churchill County  
Agenda Report**

**Date Submitted:** January 31, 2014

**Agenda Date Requested:** February 6, 2014  
**Time Requested:** 1:15 p.m.

**To:** Board of Churchill County Commissioners

**From:** Mark Feest, General Manager, CC Communications

**Subject Title:** Consideration and Possible Action regarding Sponsorship to the Relay for Life 2014 Event.

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify type)

**Does this action require a Business Impact Statement?** ( ) Yes (X) No

***Recommended Board Action:*** I move to approve/deny a sponsorship to the Relay for Life 2014 event in the amount of \$ .??

**Discussion:** Relay for life is once again asking for a sponsorship from CC Communications for their June 21, 2014 upcoming event. Last year CC Communications was a sponsor in the amount of \$1,000.00. This year CC Communications with the approval of the Board would like to sponsor the event. There is a breakdown of the sponsorship packages and what you will receive for your sponsorship. This event is not in this current years budget.

**The budget estimate for this project is:**

**Fiscal Impact:**

**Explanation of Impact:**

**Funding Source:** Current Budget

**Alternatives:**

**Prepared By:** Patti Brown

**Date:** January 31, 2014

**Reviewed By:** \_\_\_\_\_  
(Department Manager)

**Date:** \_\_\_\_\_

**Concurrences:**   
(CC Communications General Manager)

**Date:** 1-31-14

Donna Ford  
(Accounting Manager, (as to availability of funds/budget)

Date: 1-31-14

\_\_\_\_\_  
(Other)

Date: \_\_\_\_\_

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

Churchill  
Tele

# 2014

## American Cancer Society

# Relay For Life of Fallon

*Why not?*

DREAM BIG  
HOPE BIG  
RELAY BIG



## Sponsorship Opportunities

For more information please contact:

Maryann Renfroe, Sponsorship Chair

775.217.1149

mmrenfroe@yahoo.com

2012-13 1000.00  
2011-12 1000.00  
2010-11 1000.00



# 2014 Relay For Life of Fallon

## What Do Relay Dollars Support?

Your Relay Sponsorship dollars will support the work of the American Cancer Society in four key areas in the fight against cancer.

### Research.

The Society is the largest source of nonprofit, non-governmental cancer research funding in the U.S., investing about \$148 million each year. We also have a great track record, with 47 ACS funded researchers who later went on to win the Nobel Prize.

### Education.

Following the Society's wellness and cancer detection guidelines can save your life and the lives of the people you love. We publish educational materials and promote programs for the early detection and prevention of cancer for the community, our schools, physicians, and cancer patients.

### Advocacy.

We fight for life-saving laws to increase federal research funding, reduce tobacco use, promote early detection of cancers, improve access to care and insurance coverage, and support cancer patients.

### Service.

We provide many patient and family support services to help people with cancer during and after treatment. Anyone, anywhere can access cancer information and support 24 hours a day, 7 days a week at 1.800.ACS.2345 or at [www.cancer.org](http://www.cancer.org). Local programs are tailored to fit the needs of the community and range from free cosmetic courses for women going through chemotherapy, transportation to and lodging during treatment, free wigs and hats, and peer support.

As a Sponsor, you may receive:

Your company's logo displayed in conjunction with the Relay For Life logo in/on:

- Media advertising and promotion\*
- Relay For Life poster, distributed throughout the Fallon Community.
- Official event programs
- Participant T-shirts

Your company will be verbally acknowledged in:

- Media advertising and promotion\*
- Opening and closing ceremonies
- Periodically throughout the event

Team participation fees waived for a team (based upon sponsor level).

Right to have up to 3 banners, supplied by the sponsor, hung by the RFL committee at the event.

Right to display your materials (to be mutually agreed upon) at your tent site at the event.

The official American Cancer Society Relay For Life logo may be used in your advertising and promotion with prior approval of the media staff with the American Cancer Society.

Recognition and Sponsorship Report after the event.

\*availability based upon sponsorship commitment from local media.



# 2014 Relay For Life of Fallon

## Sponsorship

Sponsorship	Logo Placement	Verbal Acknowledgment	Team Fees Waived	Banners at the Event	Materials at Event	Viewed as ACS Supporter	Value
Platinum	x	x	x	3	x	x	\$5,000
Gold	x	x	x	2	x	x	\$2,500
Silver	x	x	x	1	x	x	\$1,000
Bronze	x	x	x	1	x	x	\$500
Fallon Proud	Name Only	x		1	x	x	\$250

## In-Kind Sponsorship

Donations of products and services are credited toward sponsorship benefits at 100% of retail value.

Sponsorship	Logo Placement	Verbal Acknowledgment	Team Fees Waived	Banners at the Event	Materials at Event	Viewed as ACS Supporter	Value
Platinum	x	x	x	3	x	x	\$5,000
Gold	x	x	x	2	x	x	\$2,500
Silver	x	x	x	1	x	x	\$1,000
Bronze	x	x	x	1	x	x	\$500
Fallon Proud	Name Only	x		1	x	x	\$250



# 2014 Relay For Life of Fallon

## Event Sponsorship Agreement

Please print all names legibly and exactly as they should appear in all publications.

Corporate       Individual       Foundation

Name: \_\_\_\_\_  
(As it is to appear in print)

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Email: \_\_\_\_\_

### Type of contribution:

Cash Sponsorship:  
(complete the box to the right)

In Kind Sponsorship:  
\$ \_\_\_\_\_

(In-kind donations are recognized at 100% of market value)

Contributions must be received by June 21<sup>st</sup>, 2014.  
Camera Ready Artwork is due by Friday, May 16<sup>th</sup>, 2014.

We thank you for this tax-deductible contribution and for your commitment to the fight against cancer.

### Sponsorship Opportunities

#### Event Sponsorship

- |   |         |
|---|---------|
| <input type="checkbox"/> Platinum Sponsor     | \$5,000 |
| <input type="checkbox"/> Gold Sponsor         | \$2,500 |
| <input type="checkbox"/> Silver Sponsor       | \$1,000 |
| <input type="checkbox"/> Bronze Sponsor       | \$500   |
| <input type="checkbox"/> Fallon Proud Sponsor | \$250   |

Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Donor*

\_\_\_\_\_  
*Date*

Please include a camera-ready copy of your corporate logo for promotional uses.  
Please note that your corporate colors cannot be used in Relay For Life designs.

Please sign form and return to:

American Cancer Society  
Attn: Fallon Relay  
691 Sierra Rose Dr., Suite A  
Reno, NV 89511

We suggest keeping a copy for your records.  
Tax ID# 13-1788491



**CHURCHILL COUNTY COMMISSIONERS  
CC COMMUNICATIONS MANAGEMENT  
DECEMBER 5, 2013**

The meeting was called to order at 1:15 p.m. in the Commission Chambers in the Churchill County Administrative Complex by Commissioner Olsen.

Those present:

CARL ERQUIAGA, Commissioner  
PETE OLSEN, Telco Commissioner  
BUS SCHARMANN, Commissioner  
MARK FEEST, General Manager, CC Communications  
PATTI BROWN, Administrative Assistant, CC Communications  
SHONDA STANDEN, Billings and Collections Supervisor, CC Communications  
MICHELLE ROGERS, Customer Service Supervisor, CC Communications  
CHESTER CAULDER, Marketing & Customer Service Manager  
JIM NUGENT, Operations Supervisor, CC Communications  
JAY LINGENFELTER, Operations Field Supervisor, CC Communications  
MIKE WEISHAUP, CC Communications,

CALL TO ORDER

Commissioner Olsen asked if the agenda was posted in accordance with N.R.S. 241.020, Patti Brown advised that it was.

Public Comment: NONE

ACTION ITEMS

Commissioner Scharmann moved to approve the agenda as submitted as per N.R.S. 241.020. Commissioner Erquiaga seconded the motion. Motion carried.

Public Comment: None

Commissioner Erquiaga moved to approve the minutes of the November 7, 2013 meeting as submitted. Commissioner Scharmann seconded the motion. Motion carried.

Public Comment: None

NEW BUSINESS

Item #1 Consideration and Possible Action regarding of Bid #03-13 Copper for Sale Lot/Group #2.

Mark Feest, CC Communications. CC Communications solicited a bid to find buyers to purchase reels of copper that are located at our warehouse that are no longer needed. CC Communications received two (2) responses to Bid #03-13 and results of the responses are:

Name	Copper
WT LLC	\$1.23 per lb.
Larry Tucker	\$ .97 per lb.

It is our recommendation and with the Boards approval to award Bid #03-13 Lot/Group #2 to WT LLC at \$1.23 per pound.

Public Comment: None

Commissioner Scharmann moved to approve Bid #03-13 to WT LLC at \$1.23 per pound as the highest responsive and responsible bidders pursuant to N.R.S. 332 Commissioner Erquiaga seconded motion. Motion carried.

CONSENT ITEMS (action items generally not requiring discussion or explanation)  
Notification of Purchases made Pursuant to N.R.S. 332.112, N.R.S 332.115 or N.R.S. 332.146  
None

## GENERAL MANAGERS REPORT

Mark Feest, CC Communications

1. Residential Promotions
    - i. November/December Promos
      1. Focus on Broadband/IPTV
        - a. Free Kindle
        - b. Free ROKU 2 for new internet service
        - c. Upgrading computers from Windows XP, which will no longer be supported as of April 9, 2014.
          - i. Free evaluation
          - ii. Upgrade computer
      - ii. Results
        1. **Total New Contracts – 51**
          - a. *New Customers – 21*
            - i. New Customers adding TV & Internet -7
            - ii. New Customers adding TV Only – 0
            - iii. New Customers adding Internet only – 14
          - b. *Existing Customers – 30*
            - i. Existing Customers adding INT & TV- 2
            - ii. Existing Customers adding TV – 7
            - iii. Existing Adding Internet – 8
          - c. Computer Sales - 1
          - d. Moves, Changing Plans to new pricing, - 12
  - b. Focus on a customer retention plan
    - i. We are now sorting through historical data and creating ongoing data of why customers leave us
    - ii. We will utilize the findings to create offers to entice customers to stay at the time of customer contact for disconnection.
2. Accounting/CS
  - a. CC Communications has been selected for a NECA Review
    - i. Several questions have been asked by NECA and we have responded.

1. Will be conducting a complete circuit audit as it relates to cap codes when the NECA audit is complete - Ongoing
  2. We are working with the Assessor's office to calculate what the Telephone Company would pay in taxes if it were privately held in order - ongoing
  3. We will need to modify the PILT Calculation to comply with NECA's opinion - Ongoing
3. MDS
- a. Continue to work with StackAdvisors to provide an audit and scope of work for reaching the goal line on LabTech and ConnectWise integration
    1. Turn focus to marketing
      - a. Attempting to leverage our success with the Yomba Tribe to gain introductions to other tribal IT departments
      - b. Direct response educational pieces
      - c. Schedule to contact 50 potential clients per month and present value proposition
      - d. Offering free network audit
    - b. Website redesign Complete
4. Operations
- a. Training to get all NOC personnel to Network+
  - b. VoIP PBX
    - i. Transitioning company's internal system
    - ii. Reviewing options for VoIP E911
    - iii. Product could be sold both inside and outside Churchill County
    - iv. Working through number portability issues
    - v. Reviewing options for a light TV Offering
      1. Integrate OTT device with off air channels
    - vi. **Media Gateway Control Protocol (MGCP)** testing is scheduled for this week, Rudy, Gene and Brocade Engineers have identified an IP issue with Taqua that will resolve the one way audio problems associated with its use. Migration to MGCP will eliminate the need for our OCCAM 303 gateways thus eliminating a point of failure that occurred at least once a year.
  - c.
5. FCC – 5 year plan, Chairman's comments on the need to support rural networks
  6. QRA Update – none
  7. Re-prescription proceeding Update – none
- NECA Expo – Update

Next meeting is set for January 2, 2013

ADJOURNMENT

The meeting adjourned at 1:33 p.m.

Respectfully Submitted,

Patti Brown  
Administrative Assistant

Approved by:

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General Manager