



C.A.R.E. - Registration Form



Child's Information

Name _____ Grade _____ Age _____ School _____

Mailing Address _____ City _____ Zip _____

Does your child know how to swim (please circle)? YES NO

Does your child need an accommodation because of disability to enjoy this program (please circle)?

YES NO If yes, please explain: _____

Please list any needs, limitations, or allergies: _____

Does your child require medication during the hours of this program? YES NO (attach medication release form)

Are there school subjects your child may need help with?: _____

Parent/Guardian Information

Name _____ email address _____

Phone (H) _____ Phone (W) _____ Cell # _____

Mailing Address _____ City _____ Zip _____

Employer _____

Parent/Guardian Information

Name _____ email address _____

Phone (H) _____ Phone (W) _____ Cell # _____

Mailing Address _____ City _____ Zip _____

Employer _____

Emergency Contact (if parent/guardian is unable to be reached first):

Name _____ Phone _____ Cell # _____

Authorized Person(s) To Pick Up Your Child

<u>Name</u>	<u>Phone</u>	<u>Cell Phone</u>
◆ _____	_____	_____
◆ _____	_____	_____

I grant permission for _____ to attend the C.A.R.E. After School Program. I understand the Churchill County Parks & Recreation Department, Churchill County, and/or other person(s) or organizations connected therewith will not be responsible for illness or injury sustained by my child while in the program or in travel to and from the program. I grant permission to the Parks & Recreation Department staff, and or trained emergency medical professionals to provide emergency medical care and to call a physician for my child if it is not possible to contact me first. I hereby agree to pay for such emergency care.

_____ I agree to pay a returned check fee of \$25.00 for each returned check/payment, which is returned unpaid, _____
Initials for any reason, by my bank or financial institution.

_____ **PHOTO RELEASE.** I also understand that due to the nature of this program I/my child may be included in photos _____
Initials or video that will be used for media information or advertising of future programs. I understand by signing this hold harmless agreement I authorize the use of any photos or video taken during this program. **Refuse** **Agree**

Parent/Legal Guardian's Signature

Date

"Churchill County, Nevada, is an equal opportunity provider and employer."



PARENT / CHILD AGREEMENT

If a rule is broken and steps 1 – 3 have been used, the child will have an Incident Report completed and signed stating the actions and results of the child's behavior. If an Incident Report is signed:

1st time – The Camp Director will write up an Incident Report informing the parent of the situation. The parent will be notified when the child is picked up in the afternoon. This report will stay in the child's folder for as long as he/she attends the CARE program.

2nd time – This will be the same as the first Incident Report signing. (If this is a new behavioral problem, steps 1-3 will be repeated. If it is the same behavioral problem as on first-time report signing, steps 1-3 will NOT be repeated).

3rd time – At this time a phone call will be made to the parent. The child must be picked up for the remainder of that day plus there may be a one-day suspension for the following day.

4th time – At this time the parent **MUST** pick up the child from his/her location. The parents must have a meeting with the Recreation Supervisor, Camp Director, and child. The child will not be able to attend the CARE program until the meeting is conducted and a plan of action and solution are agreed upon.

5th time – If an Incident Report is signed for a fifth time, the child will be suspended or terminated from the program.

Affirmation:

I hereby affirm with my signature below that I have read and fully understand the "Parent/Child Agreement" and that I have discussed the "CARE Rules" and the "Discipline Policy Participant Behavior Agreement" with my child(ren).

Parent/Guardian Signature

Date

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CARE RULES



1. You must abide by ALL school rules.
2. No fighting or name-calling.
3. You must be accompanied by an adult leader to sit or play on the stage.
4. No bad language.
5. Respect other children and your leaders.
6. Ask a leader for permission to use the restroom.
7. Running is allowed only when you are playing a game.
8. Do not talk while the leader is talking or while you are in timeout.
9. Balls can only be used outside.
10. You must get a leader's permission to take anything out of the office.
11. During snack time please sit at the table and clean up after you eat.
12. Do not play near the tables or volleyball and basketball standards.
13. Put all equipment away neatly.
14. No toys from home, including, but not limited to, skates, skateboards, scooters, etc.
15. Participants will use formal address when speaking to staff. (Mr./Mrs. Jones, Coach Jones, etc.)

STEPS TAKEN IN ORDER TO CORRECT INAPPROPRIATE BEHAVIOR

1. Communication with the child. A leader will talk to the child and make him/her aware of the rule that was broken and will make sure that the child understands the rule at hand.
2. Removal from the activity. If the problem persists after a verbal warning, a time-out will be given in increments of 5 minutes. If the problem deems a bit harsher punishment, children will be asked to read a short book on a specific rule that they broke and will be asked to write two sentences on what they read. Other measures such as picking up trash and writing repetitive sentences may be imposed.
3. Phone call to the parents/signing of the incident report. After steps one and two have been exhausted, the Director will call the parent and notify them of the situation. If the Director feels that the steps above have not corrected the problem, the child will be sent home.

If a child commits any physical harm towards another child or staff, that child will be sent home immediately. Fighting will not be tolerated for any reason, if a child is involved in a physical altercation he/she will be sent home immediately. **Aggressive behavior will not be tolerated.**

If a child runs away from a supervised area, they will be automatically sent home, for the remainder of the day and possibly longer. When a child leaves a supervised area, they run the risk of being hurt. It is imperative that the children know that running away will not be tolerated.

CARE hours:

3:00 p.m. to 6:00 p.m., 223 Sheckler Road, Fallon. Cottonwood Building

Starting at 6:01 p.m., there is a late fee. The fee is \$10 (per family) for every 15 minutes that the parent is late. In the case that a child has not been picked up by 6:30 p.m. and all the family's emergency numbers have been called, please call the following order: 1) Danny Gleich 427-6679 or 2) Jorge Guerrero at 427-6644. If you call these numbers and get a voice mail, leave a message.



Churchill County Parks & Recreation Department Discipline Policy

Participant Behavior Agreement

We would appreciate you discussing the following rules and policies with your children to insure their safe and enjoyable participation in the CARE program.

Rules governing behavior are necessary in order to assure everyone's safety and enjoyment. Participants are expected to behave at all times and can accomplish this by showing respect to all other participants and staff, refraining from abusive language, refraining from causing bodily harm or showing disrespect for equipment, supplies and facilities. If inappropriate behavior is displayed, guidelines will be set forth to correct the behavior. **WE RESERVE THE RIGHT TO SUSPEND OR TERMINATE PARTICIPANTS WHOSE BEHAVIOR ENDANGERS THE SAFETY OF THEMSELVES OR OTHERS.**

Examples of inappropriate behavior (**BUT NOT LIMITED TO**):

1. **ABUSIVE LANGUAGE/INAPPROPRIATE GESTURES** – The use of foul or unkind words, inappropriate gestures toward participants, staff, or self.
2. **FIGHTING/ASSAULT** – Striking or injuring another participant.
3. **DISRESPECT OF STAFF AND PARTICIPANTS** – Talking back to or not listening to staff members – not following directions.
4. **MISUSE OF PROPERTY** – Improper care of equipment or items that belong to the CARE location, the Churchill County Parks & Recreation Department, or to another person.
5. **STEALING** – Removing items from staff, CARE location, the Churchill County Parks & Recreation Department, or participants' personal belongings without permission.
6. **SPITTING** – Spitting on property, equipment, others, or self.
7. **FAILURE TO ADHERE TO SPECIFIC RULES** – Disobeying rules established by the Churchill County Parks & Recreation Department.
8. **RUNNING AWAY** – Leaving the immediate area of supervision.
9. **LYING WILL NOT BE TOLERATED** – Always tell the truth.