

**LIQUOR BOARD
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

Fax: (775) 423-7069

Contact: Pamela D. Moore, Deputy Clerk of the Board

E-mail: pammoore@churchillcounty.org

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: City of Fallon Council Chambers, 55 West Williams Ave., Fallon, NV

DATE & TIME: November 3, 2016 at 9:00 a.m.

TYPE OF MEETING: Liquor Board Meeting

Notes:

- I. *These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.*
- II. *Action will be taken on all Agenda items, unless otherwise noted.*
- III. *The Agenda is a tentative schedule. The Liquor Board may act upon Agenda items in a different order than is stated in this notice - so as to affect the people's business in the most efficient manner possible.*
- IV. *The Liquor Board may combine two or more Agenda items for consideration, remove an item from the Agenda, or delay discussion relating to an item on the Agenda at any time.*
- V. *In the interest of time, the Liquor Board reserves the right to impose uniform time limits of not more than three minutes upon matters devoted to public comment.*
- VI. *Any statement made by a member of the Liquor Board during the public meeting is absolutely privileged.*

Agenda:

1. **Call to Order.**
2. **Public Comment:** Comment upon matters not on Agenda.
3. **Verification of the Posting of the Agenda.**
4. **Review and Adoption of Agenda:** Action to approve the Agenda as submitted or revised.
5. **Review and Adoption of Minutes:**
Minutes of the Liquor Board Meeting of October 6, 2016.

6. Appointments:

9:00 a.m. Consideration and possible action re: Issuance of a new Liquor License for the Cattlemen’s Café.

9:05 a.m. Consideration and possible action re: Issuance of a new Liquor License for the Fallon Golf Course to Fallon Golf Course, Inc.

7. Public Comment: Comment upon matters not on Agenda.

8. Adjournment.

9. Affidavit of Posting:

State of Nevada)
 : ss
County of Churchill)

I, Pamela D. Moore, Deputy Clerk of the Board, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **26th day of October, 2016**, between the hours of 1:00 and 5:00 p.m., at the following locations in Churchill County, Nevada:

- 1. City Hall;
- 2. County Administration Building;
- 3. Public Library;
- 4. Churchill County Law Enforcement Center;
- 5. The Churchill County Website @ www.churchillcounty.org;
- 6. The State of Nevada Website @ <https://notice.nv.gov/>.



 Pamela D. Moore, Deputy Clerk of the Board

Pamela D. Moore, who was subscribed and sworn to before me this 26th day of October, 2016.



 Linda Rothery, Chief Deputy County Clerk

Endnotes:

Disclosures:

*Churchill County is an equal opportunity provider and employer.

Accommodations/Nondiscrimination:

*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The schedule of regular meetings of the Board of County Commissioners is provided for by Title 2, Chapter 2.04, of the Churchill County Code.*

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Board of County Commissioners reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*

MINUTES OF THE CHURCHILL COUNTY LIQUOR BOARD

155 No. Taylor Street, Fallon, Nevada
October 6, 2016

CALL TO ORDER:

The regular meeting of the Churchill County Liquor Board was called to order at 9:53 a.m. on the above date by Chairman Olsen.

PRESENT: H. Peter Olsen, Jr., Chairman
Carl Erquiaga, Vice-Chairman
Harry Scharmann, Commissioner
Ben Trotter, Sheriff
Benjamin D. Shawcroft, Civil Deputy District Attorney
Eleanor Lockwood, County Manager
Alan Kalt, Chief Financial Officer
Debi Kissick, Secretary

ABSENT: Kelly G. Helton, Clerk of the Board
Pamela D. Moore, Deputy Clerk of the Board

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the board and public.

PUBLIC COMMENTS:

Chairman Olsen inquired if there were any public comments on issues that were not listed on the Agenda but there were none.

VERIFICATION OF POSTING OF AGENDA:

It was verified by Debi Kissick that the Agenda for this meeting was posted on the 30th day of September, 2016, between the hours of 1:00 and 5:00 p.m. in accordance with NRS 241.

ACTION ITEMS:

AGENDA:

Commissioner Erquiaga made a motion to approve the Agenda as submitted. Commissioner Scharmann seconded the motion, which carried by unanimous vote.

MINUTES:

 **Commissioner Scharmann made a motion to approve the Minutes of the regular meeting held on October 6, 2016 as submitted. Commissioner Erquiaga seconded the motion, which carried by unanimous vote.**

APPOINTMENTS:

THE BOARD MAY REQUIRE THE PROVISION OF AN OATH OR AFFIRMATION BY ANY PERSON PROVIDING ORAL TESTIMONY AT A PUBLIC HEARING.

9:00 a.m. Consideration and possible action re: Special Event Liquor License for Western Heritage Preservation Society.

 Sheriff Trotter reported that, under the provisions of Chapter 5.24 of the Churchill County Code, all establishments in the unincorporated areas of the county where alcoholic beverages are sold shall be licensed and controlled. The Sheriff is charged with the duty and responsibility of investigating each applicant for such license and upon a finding that such person/s is either qualified or not qualified make a recommendation to the board for issuance or denial of license issuance. Jesse Segura, who is the owner listed for Western Heritage Preservation Society, is making this

application. The Special Event Liquor License is in reference to a team roping event being held on October 7-8, 2016 located at the 1001 Sheckler Cut-Off Fallon, NV 89406

The fiscal impact is undetermined/negligible. While it is not anticipated that issuance of a liquor license will add markedly to expenditures of the County, a special event requires the commitment of resources to protect the public health, safety and welfare. Taxes, fees and licenses are intended to offset some of the effects of the increased burdens added to the respective departments providing services to the public. The funding source is the General Fund.

Chairman Olsen asked if there was any public comment but there was none.

 **Commissioner Scharmamm made a motion to approve the issuance of a Special Event Liquor License pursuant to the provisions of Churchill County Code Chapter 5.24 for Western Heritage Preservation Society event located at 1001 Sheckler Cut-Off Fallon, NV 89406. Commissioner Erquiaga seconded the motion, which carried by unanimous vote.**

PUBLIC COMMENTS:

Chairman Olsen inquired if there were any public comments on issues that were not listed on the Agenda but there were none.

ADJOURNMENT:

There being no further business to come before the board, the meeting was adjourned at 9.57 a.m.

APPROVED: _____
H. Peter Olsen, Jr., Chairman

APPROVED: _____
Carl Erquiaga, Vice-Chairman

APPROVED: _____
Harry Scharmamm, Commissioner

ATTEST:
Kelly G. Helton, Clerk/Treasurer

Pamela D. Moore, Deputy Clerk of the Board

Agenda Item: 9:00 a.m.

**Churchill County Liquor Board
Agenda Report**

Date Submitted: 10/10/16

**Agenda Date Requested: 11/03/16
Time Requested: 10 Minutes**

To: Board of Churchill County Commissioners / Liquor Board

From: Ben Trotter, Sheriff

Subject Title: Liquor Board – Consideration and possible action re: **Issuance of new liquor license for Cattlemen’s Cafe**

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement? () Yes (X) No

Recommended Board Action: I move to approve/deny the issuance of a liquor license pursuant to the provisions of Churchill County Code Chapter 5.24 for Cattlemen’s Café located at 1025 Allen Rd. Fallon, NV 89406.

Discussion: Under the provisions of Chapter 5.24 of CC Code all establishments in the unincorporated areas of the County where alcoholic beverages are sold shall be licensed and controlled. The Sheriff is charged with the duty and responsibility of investigating each applicant for such license and upon a finding that such person/s is either qualified or not qualified make a recommendation to the Board for issuance or denial of license issuance. John E. Mackay who is the only managing member listed for the Cattlemen’s Cafe is making this application.

Fiscal Impact: Undetermined/negligible

Explanation of Impact: While it is not anticipated that issuance of a liquor license will add markedly to expenditures of the County, a special event requires the commitment of resources to protect the public health, safety and welfare. Taxes, fees and licenses are intended to offset some of the effects of the increased burdens added to the respective departments providing services to the public.

Funding Source: General Fund

Alternatives: N/A

Prepared By: Jennie Jones

Date: October 24, 2016

775-423-8083 / jjones@so.churchill.nv.us
(Phone #, email address, etc.)

Reviewed By: _____
(Department Head)

Date: _____

Concurrences: *Klausur Lockwood*
(County Manager)

Date: 10-24-2016

B. Quinn
(District Attorney, as to form and compliance with law)

Date: 10/24/16

Ann Hill
(Comptroller)

Date: 10/24/16

(Other)

Date: _____

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Agenda Item: _____
Churchill County Liquor Board
Agenda Report

Date Submitted: 10/24/16

Agenda Date Requested: 11/03/16
Time Requested: 10 Minutes

To: Board of Churchill County Commissioners / Liquor Board
From: Ben Trotter, Sheriff
Subject Title: Liquor Board – Consideration and possible action re: **Issuance of liquor license for change of ownership from Duncan Golf Management at the existing Fallon Golf Course to Fallon Golf Course, Inc.**

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does this action require a Business Impact Statement? () Yes (X) No

Recommended Board Action: I move to approve/deny the issuance of a liquor license for the name change of ownership to existing business pursuant to the provisions of Churchill County Code Chapter 5.24 for Fallon Golf Course, Inc. at 2655 Country Club Dr. Fallon, NV 89406.

Discussion: Under the provisions of Chapter 5.24 of CC Code all establishments in the unincorporated areas of Churchill County where alcoholic beverages are sold shall be licensed and controlled. The Sheriff is charged with the duty and responsibility of investigating each applicant for such license and, upon a finding that such person/s is either qualified or not qualified, make a recommendation to the Liquor Board for issuance or denial of license issuance. Alan Kalt, who is the Board President for the Fallon Golf Course, Inc., is making this application.

Fiscal Impact: Undetermined/negligible

Explanation of Impact: While it is not anticipated that issuance of a liquor license will add markedly to expenditures of the county, a liquor license requires the commitment of resources to protect the public health, safety and welfare. Taxes, fees and licenses are intended to offset some of the effects of the increased burdens added to the respective departments providing services to the public.

Funding Source: General Fund

Alternatives: N/A

Prepared By: Jennie Jones

Date: October 26, 2016

775-423-8083 / jjones@so.churchill.nv.us
(Phone #, email address, etc.)

Reviewed By: Benjamin Sth
(Department Head)

Date: 10/26/16

Concurrences: Kleane Lockwood
(County Manager)

Date: 10/26/16

B. J. [Signature]
(District Attorney, as to form and compliance with law)

Date: 10/26/16

[Signature]
(Comptroller)

Date: 10/26/16

[Signature]
(Other)

Date: _____

Board Action Taken:
Motion: _____

Aye/Nay

- 1) _____
- 2) _____
- 3) _____
- 4) _____

(Vote Recorded By)